

**Ventura County
Designated Local Board**

**Local Emergency Shelter Strategy
(LESS)**

February 17, 2011

**Emergency Housing and Assistance Program (EHAP)
Round 16**

**Ventura County
Designated Local Board**

Local Emergency Shelter Strategy

Contents

I. County Context for the Local Emergency Shelter Strategy:	5
Location, geography, urban communities:	5
The Economy of Ventura County	5
Lack of housing affordability and impact on homelessness:.....	6
II. Regional Need.....	7
Estimated Total Number of Homeless Persons in the Region:	7
Countywide Enumeration:	7
Community Plan for conducting regular counts of the homeless.	8
Annual Homeless Survey:.....	8
Homeless Management Information System:	8
Geographical Disbursement of the Homeless Population:	8
2010 Homeless Count:	9
West County:	9
Central and Northwest portions of the County:	9
East County:.....	10
Persons at risk of homelessness.....	10
6,000 people are at risk of becoming homeless in Ventura County this year:	10
Waiting Lists for Public Housing:	11
10 Year Strategy to End Homelessness:	11
Ventura County Together:	11
Characteristics of the Homeless Population	12
General Profile of the Homeless Population:	12
Homeless Subpopulations:.....	13
III. Existing Resources.....	16
Data Charts:.....	16
Emergency Shelter:	20
Year Round and Winter Shelters:	20
Emergency Housing Vouchers:	20
Existing Emergency Shelter Resources:.....	21
Geographical Distribution of Emergency Shelter Beds Vs. homeless population:	22
Transitional Housing.....	22
Existing Transitional Housing Resources:.....	23
Geographical Distribution of Transitional Housing:	24
Existing Recovery and Sober Living Facility Resources:	24
Geographical Distribution of Recovery/Sober Living Resources:	25
Permanent Housing	25
Regional Housing Needs Assessment:	26
Housing Authorities:.....	27
Permanent Supportive Housing:	27

Geographic Distribution of Permanent Supportive Housing Programs.....	28
Prevention Services for Persons at Risk of Homelessness	28
6,000 - 8000 people are at risk of becoming homeless in Ventura County this year:	28
Eviction Prevention and Mortgage/Rental Assistance Funds:.....	29
Public Assistance:	29
IV. Unmet Needs	31
Countywide Needs and Inventory	31
Emergency Shelter Needs:	32
Prevention Activities for Persons at Risk of Homelessness:.....	32
Service Needs of Targeted Groups:.....	33
V. Regional Goals.....	34
VI. Local Priorities or Restrictions.....	35
Local Priorities or Restrictions.....	35
Allocation For EHAP Round 16:.....	35
For EHAP Capital Development Grants:.....	35
Preference for specific homeless subpopulations:.....	35
Other considerations:.....	36
Coordination with the Continuum of Care Plan:.....	36
Coordination with the 10 Year Strategy to End Homelessness:.....	36
Eligible Activities:.....	36
Minimum and maximum grant amounts:	36
DLB EHAP Program Administration:	37
VII. Grant Application Process.....	37
Anticipated Schedule for EHAP 16.....	37
Notice of Funding Availability	37
Application Submission for EHAP Round 16.....	38
Applicant Eligibility:	38
Application Copies and Information:	38
Proposal Submittal Requirements for EHAP Round 16:.....	38
Proposal Formatting Requirements:	39
Application Forms:	39
Required Documentation for Applications.....	39
Technical Assistance	40
Eligibility Determination.....	40
Geographical Areas Covered:	40
Applications:	40
Eligible Applicants:	40
Eligible Activities:	41
Ineligible Activities:	41
Application Review, Rating and Ranking for EHAP Round 16	41
Application Scoring System for EHAP Round 16 and EHAP CD	43
Award Process.....	44
Selection of EHAP 16 Grants.....	44
Award Notification.....	44
Fund Redistribution.....	44
VIII. Public Notice Procedures	45
IX. Local Appeal Process	46
X. Grantee Monitoring Procedures	47

	XI. Capital Development Projects Subject to VDLB Review:	48
	XII. Attachments.....	49
	Master Mailing List.....	50
	Ventura Designated Local Board Electronic Notification List	62
	Application for Designation with Certification	69
	Application Form	76
	Summary of Prior Awards	77
	Written Notice of DLB Determination	79
	Most Recent Monitoring Letter	
80		
	RTE Agreements and Conditions	81
	Copy & Notices of Public Meetings	82
	Summary of written & oral comments received	83
	Summary of VDLB response to written & oral comments	84
	DLB Checklist	
88		

**Ventura County
Designated Local Board**

Local Emergency Shelter Strategy

I. County Context for the Local Emergency Shelter Strategy:

Community planning efforts for the homeless population take place within the setting of the County of Ventura, a region whose large physical scale, varied geography, population diversity, economic growth and restricted housing market greatly impact efforts to develop a unified, strategy for the homeless population, including local emergency shelter.

Location, geography, urban communities:

Ventura County, located just northwest of Los Angeles County, is a large region covering 1,873 square miles and encompassing 1.2 million acres of national forest and 43 miles of Pacific coastline. The county's varied geography of mountains, valleys and seashore provide the region with no less than six different microclimates as well as a variety of lifestyles and communities. In the north the Los Padres National Forest as well as agricultural and farming ranches give the county a distinct rural atmosphere, while the coastal plains and valleys of its southern half are urbanized and contain the majority of the County's population of 844,713 (VC Star article 4/29/10 from CA Dept of Finance). An extensive arterial network of freeways, along with railway and airport facilities links the southern and eastern communities and offer strategic access to the major metropolitan area of Los Angeles. Ventura County has 10 incorporated cities: Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, Simi Valley, Santa Paula, Thousand Oaks, and San Buenaventura (Ventura). Ventura County is ethnically diverse, with 38.5% of the population Hispanic, 7% Asian and Pacific Islander and 2% African-American. During the past decade the county has experienced an ethnic shift, with the percentage of Hispanic and Asian residents growing at a faster pace than Whites.

The Economy of Ventura County

Ventura County has been seriously affected by the recent economic downturn. According to the 2011 State of the Region report both the nation and California as a whole are doing better than Ventura County in gross domestic product growth. Unemployment is at 11.2% for the County and is predicted to reach 12% in 2011. Job growth in Ventura County has been negative for the last 3 years. Seven of the top ten occupations in the County pay an annual wage of \$22,000 or less. Housing costs in Ventura County remain high at just under \$1500 monthly for rents and just over \$2500 per month for the typical mortgage. Median home prices have declined from around \$600,000 in 2007 to between \$350,000-\$400,000 today. 40% of Ventura County's population can afford to purchase a home today versus 12% in 2007.

The poverty rate in Ventura County has risen sharply during recent years. In 2007 we had 8.6% of the population living below the poverty line, today it is at 10.5%. Almost 8% of Ventura

County's families live in poverty. For female heads of household with children under 5, 40% are living in poverty.

Lack of housing affordability and impact on homelessness:

Ventura County is a desirable coastal region whose economic vitality and restricted housing supply combine to create a severe and chronic housing crisis that impacts the most vulnerable populations within its communities. Historically, Ventura County has been one of the least affordable places in the nation, due to increased housing demand and limited supply. Median price for a home in Ventura County was \$385,000 in July 2010 according to Data Quick Real Estate News. Rental costs remain high at \$1394 per month for a two bedroom apartment according to Dyer Sheehan Group data published in January 2011. While these numbers reflect in decline in housing costs from the period prior to the 2008 economic downturn, they are still out of reach for low income households.

While there is sufficient housing for persons earning above moderate income, the housing elements filed by the County and by the cities reveal a shortage of housing for low, very low and extremely low income households. This inability to produce units at the lower end of the rental market coupled with a low vacancy rate for rentals has exacerbated the difficulty of finding housing for those wanting to end or avoid homelessness.

Community planning efforts to serve those who are homeless are made more difficult by the housing resource limitations of a region whose restricted housing supply creates one of the *most expensive housing markets in the country*. Moreover, to develop a viable homeless emergency shelter strategy, Ventura County must meet the challenge of linking together the community resources of multiple and diverse jurisdictions which are stretched over a large geographical area.

Multiple efforts are underway to increase housing for those on the bottom rungs of the socio-economic spectrum in Ventura County including:

- The federally mandated 10 Year Strategy to End Homelessness has been embraced by every jurisdiction in Ventura County since its publication in June 2007. *This document addresses those who are chronically homeless, episodically homeless, and at risk of becoming homeless;*
- Cities within the County have begun taking on the challenge of addressing the recommendations in the 10 Year Strategy to End Homelessness. Simi, Ventura, Oxnard, Thousand Oaks, Santa Paula, Ojai and Camarillo have active task forces addressing homeless prevention and the creation of housing.
- County-wide groups are addressing recommendations in the 10 Year Strategy to End Homelessness that cross geographic boundaries (discharge planning, a benefits calculator to connect more households to mainstream resources)
- A Ventura County Housing Trust Fund has been established.
- A County-wide task force on farmworker housing has been responsible for the addition of 400 housing units in the last few years

- The Community Commission of Ventura County has agreed to assume the role of the Interagency Council to End Homelessness in Ventura County (ICH).
- The non-profit entity Housing Opportunities Made Easier (HOME) is working with the business community on workforce housing.

II. Regional Need

Estimated Total Number of Homeless Persons in the Region:

The Ventura County Homeless and Housing Coalition estimates that there are **6,000 to 8,000 homeless people** in the County in a given year, with most of the homeless residing in larger cities within the county. This number was derived by examining local, regional, and national data and estimating the number of persons who become homeless annually within the county.

The U. S. Department of Health and Human Services (HHS) and the Urban Institute have noted that up to 1% of a region’s population will experience homelessness annually. According to the California Department of Finance, Demographic Research Unit, there were approximately 845,000 residents in Ventura County in 2010. One percent (1%) equals 8,450 residents.

The latest available homeless figures are from the homeless count that was completed in Ventura County on January 26, 2010. That effort showed 1,815 persons on the street. This number tracks with the HHS and Urban Initiatives report noted above.

Based on the 2010 count and on the homeless statistics which VCHHC has collected since 1995, we estimate there are 6,000 to 8,000 persons who are homeless in Ventura County over the course of a year.

Countywide Enumeration:

The results of the 2010 homeless count are listed here for each jurisdiction in Ventura County. The complete document, including the methodology and the count instrument, may be found on the website of the Ventura County Homeless & Housing Coalition: www.vchhc.org

Camarillo	10
Fillmore	5
Moorpark	1
Ojai	52
Oxnard	520
Port Hueneme	9
Santa Paula	54
Simi Valley	229
Thousand Oaks	106
Unincorporated	223
Ventura	601
Total	1815

Community Plan for conducting regular counts of the homeless.

The Ventura County Homeless & Housing Coalition Board of Directors has determined that it will carry out an annual homeless persons count. The 2007, 2009 and 2010 count results are posted on our website: www.vchhc.org. The 2011 count was completed on January 25 but results will not be available until April or May. We anticipate an increase in the homeless population.

Annual Homeless Survey:

The Ventura County Homeless & Housing Coalition sponsors an annual survey of 20% of the population in Ventura County. Using students from California State University Channel Islands, face-to-face interviews are conducted with homeless adults. The surveys have uncovered a wealth of data about the lives, experience and needs of our homeless population. In 2009, survey questions explored education, training and work history. All surveys are available at the website www.vchhc.org.

Homeless Management Information System:

As part of its annual Continuum of Care activities, VCHHC, the City of Oxnard and the County of Ventura have a joint Homeless Management Information System(HMIS). The United Way of Ventura County serves as the umbrella organization to coordinate HMIS. In 2010 a new software vendor was selected after a careful vetting of several possibilities. The new software is in place with both HUD funded and non-HUD funded programs participating in HMIS.

Geographical Disbursement of the Homeless Population:

Ventura County is a large dispersed region with urban cores at its western (the cities of Ventura and Oxnard) and eastern borders (the cities of Thousand Oaks and Simi Valley) that are separated by large expanses of farmland and a prominent geological feature, the steep Conejo grade. Six other diverse, smaller communities are scattered along the county's coastline and within its inner northwestern valley regions. The emergency shelter strategy for homeless people must of necessity account for the distinct, geographically divided nature of the county and the diversity of its urban and rural communities.

2010 Homeless Count:

Here is a table showing the 2010 homeless count and the population of each jurisdiction in Ventura County in January 2010 according to CA Dept of Finance

	Population	Point in Time Count
Camarillo	66690	15
Fillmore	15787	5
Moorpark	37576	1
Ojai	8226	52
Oxnard	200004	520
Port Hueneme	21887	9
Santa Paula	30048	54
Simi Valley	126902	229
Thousand Oaks	130209	106
Unincorporated	107050	223
Ventura	100946	601
Total	844713	1815

West County:

With 520 homeless persons enumerated in Oxnard and 601 in the City of Ventura, it is clear that *the western portion of Ventura County has the biggest portion of homeless residents: 62% of the 2010 homeless census was taken in these 2 cities.* To their credit, both Oxnard and Ventura have recognized this challenge and have had community groups working on homeless issues for several years. River Haven, a self-governing community of persons who formerly resided in the river bottom, is an example of the innovative solutions that these cities are using to assist persons out of homelessness. HomeShare has been expanded to encompass more providers and seekers of all ages. A Safe Sleep pilot project has begun in Ventura. A homeless prevention fund supported by residents in the City of Ventura has assisted over 250 households at an average cost of \$750 per family.

Central and Northwest portions of the County:

Santa Paula had a higher number of homeless persons relative to its population than other cities in the County. The death of a young homeless man in a Santa Paula church on Christmas Eve in 2008 galvanized the community. In his memory, Santa Paula residents and the faith communities

have established a feeding program, a winter shelter program, a transitional housing program for homeless families and a day drop in center for homeless persons.

Homelessness is also a problem in the small communities in the Ojai Valley. The Ojai Valley Family Shelter (a winter shelter) can house only 20 people and preference is given to families. The Community Assistance Program provides day services including meals, financial assistance, transportation, and counseling to the homeless and at risk population. Ojai Valley residents have established a task force on homelessness and are exploring ways to assist local homeless persons.

East County:

In east Ventura County, the number of homeless families and individuals residing in the communities of Simi Valley and Thousand Oaks has been growing over the past few years. There are winter shelter programs in Simi and in the Conejo Valley, but the need for year-round solutions for the unsheltered population is a challenge in these communities.

Both Simi and Thousand Oaks have committees engaged in addressing the 10 Year Strategy recommendations for their cities. While each city is talking a unique approach, both have established additional services and housing for homeless families and individuals.

Persons at risk of homelessness

6,000 people are at risk of becoming homeless in Ventura County this year:

The 2010 County of Ventura Homeless Count states on page iii that nearly 1 in 5 persons in Ventura County is at risk of becoming homeless because their family income is below \$25,000.

The 10 Year Strategy to End Homelessness in Ventura County describes the numbers of those at risk of becoming homeless in Ventura County on page 19:

The Working Group determined that at least 6,000 county residents experience homelessness annually. This number was derived by examining local, regional, and national data and estimating the number of persons who become homeless annually within the county.

The U. S. Department of Health and Human Services (HHS) and the Urban Institute have noted that up to 1% of a region's population will experience homelessness annually. According to the California Department of Finance, Demographic Research Unit, there were approximately 800,000 residents in Ventura County in January of 2006. One percent (1%) equals 8,000 residents.

The Working Group determined that approximately three-quarters of a percent (0.75%) of the county's 800,000 residents experienced homelessness annually which equals 6,000 residents. This figure is supported by the fact that HHS has noted that up to 1% of a region's population will experience homelessness annually.

In addition, HHS has noted that up to 6% of a region's poor will experience homelessness over a year. The Working Group has concluded that residents of households with an annual income of less than \$25,000 are seriously at-risk of becoming homeless in Ventura County. U. S. Census Bureau, State of California, and local data notes that between 10% and 20% (80,000 to 120,000) of county residents are members of households with an annual income of less than \$25,000. Six percent (6%) represents 4,800 to 7,200 residents. Thus, a middle number (6,000 residents) ranging between HHS statistics was established by the Working Group.

The assumption that up to 6,000 will become homeless in Ventura County in a given year is supported by data from the 2010 homeless count.

Waiting Lists for Public Housing:

Another indication of the numbers of persons at risk of homelessness is *the waiting lists for publicly assisted housing*. All of the Housing Authorities within the county maintain waiting lists for their public housing assistance. Each has indicated that a household will wait about 5 years for a unit to become available.

10 Year Strategy to End Homelessness:

The 10 Year Strategy to End Homelessness in Ventura County has made *homeless prevention activities* the cornerstone of local efforts. Of the twenty two recommendations in the 10 Year Strategy, fifteen have a link to homeless prevention activities.

Ventura County Together:

The United Way of Ventura County, the Ventura County Community Foundation, First 5 Ventura County and the Community Commission for Ventura County came together in December 2009 to address the increasing demand for food, shelter/housing assistance, and access to health care, particularly among those who were unemployed and in need of service for the first time. County services, community based organizations, faith community and interested residents have worked jointly to solve problems, share resources and effectively deploy services to those in need. 211, the Ventura County Help Line, has been enhanced by these efforts and has gained momentum. During the 2011 homeless count, enumerators handed out bi-lingual 211 referral cards to the homeless persons they encountered.

Characteristics of the Homeless Population

The County's Consolidated Plan indicates that the primary characteristic of the homeless population is poverty. The lack of income, combined with escalating housing costs, prevents many individuals and families from accessing decent and safe permanent housing. Homeless people also often experience multiple problems of substance abuse, mental illness, chronic health problems, limited education and lack of job skills, limited transportation, legal problems and bad credit histories.

General Profile of the Homeless Population:

- The homeless count in Ventura County enumerated 1,815 persons on January 26, 2010
- 88% were adults and 12% were children under the age of 17.
- 81% were on the streets, 19% were in shelters, including transitional housing and in programs serving victims of domestic violence
- 5% were aged 18-24
- There were 117 homeless families

Race & Ethnic Origin:

The racial and ethnic profile of the 2010 homeless count showed: 52% Caucasian, 36% Hispanic or Latino, 6% African-American, 2% Native American or Alaskan native, 1% Asian/Pacific Islander and 3% other. These numbers are consistent with the profile of the population in general, reflecting no significant changes in the known ethnic makeup of the homeless population.

The 2010 homeless count asks for the state born as part of an individual's unique identifier used to prevent duplicate counts. From the answer to this specific question, we determined that 47% are California natives and 13% were born in Mexico with 2% born in other foreign countries.

Gender:

Of the 1679 adults enumerated in Ventura County in 2010, 1078 (67%) were male and 526 (33%) were female.

Age:

In the 2010 homeless count:

- 211 (12%) were children
- 11 (0.06%)were unaccompanied teenagers age 13-17
- 120 (7%) were age 18-24
- 1,604 (88%) were age 25-61 of these 679 (48%) were born between 1946 -1964
- 69 (4%) were age 62 or older

Duration of Homelessness:

In the 2010 Homeless Survey, we surveyed 379 adults or 23% of the adult homeless population. 41% had been homeless for less than a year, but 59% had been homeless for a year or more.

Education level:

The 2010 Homeless Survey found that 75% of the homeless population had completed high school, 56% had attended college and 6% had finished college. 38% had completed a vocational training course. 12% had attended business school.

Health:

33% of those surveyed in 2010 reported a physical or developmental disability that impaired their activities such as walking, eating, or breathing. 12% use equipment because of their disability.

Questions were asked about 18 specific health issues. 55% reported that they had one or more health problems that impacted their daily functioning for three months or longer. Arthritis and high blood pressure were the two most common health problems.

Mental Health:

35% reported having been diagnosed with mental or emotional problems with 76% experiencing symptoms in the last year and 12% being hospitalized for psychiatric problems in the last year.

Community Ties:

96% of those surveyed had one or more ties to the Ventura County city they consider home. Ties include having family (54%) or friends (84%) there, having worked there (90%) or attended school there (51%).

Income:

76% of those surveyed reported receiving one or more types of public assistance. 88% reported monthly income of \$1000 or less.

Homeless Subpopulations:

The homeless population in Ventura County has many subpopulations with special needs that require access to emergency shelter and transitional housing with support services in order to stabilize their lives and enable them to regain self-sufficiency and stable housing. A brief

overview of these subpopulations follows. This data is derived from an 80 question survey that was administered to 20% of the homeless population in 2010.

Chronically Homeless Persons:

According to HUD, a chronic homeless person is an unaccompanied homeless individual with a disabling condition who has either been continuously homeless for a year or more or has had at least four (4) episodes of homelessness in the past three (3) years. Disabling condition is defined as “a diagnosable substance (abuse), serious mental illness, developmental disability, or chronic physical illness or disability, including the co-occurrence of two or more of these conditions.” Also, to be considered chronically homeless, persons must have been sleeping in a place not meant for human habitation (e.g., living on the streets) or in an emergency homeless shelter during that time.

57% of persons surveyed in 2010 reported that they were chronically homeless. This number is higher than national averages for the homeless population, but it is in line with the 2007 survey where 61% of respondents reported being homeless for a year or longer.

Chronically homeless persons tend to have more difficulties in obtaining and retaining housing. They tend to need more service over longer periods of time and so the cost to provide such service must be factored into housing these residents.

This year as part of the homeless persons count we are collecting data on chronically homeless families.

Mentally Ill Homeless Persons:

40% of those surveyed in 2010 reported they had been diagnosed, prescribed medication, been hospitalized, seen a counselor or had family or friends express concern that they were mentally ill. This is consistent with the 37% who reported that they were mentally ill in the 2007 survey.

Of those who are mentally ill, 73% are chronically homeless and 72% reported chronic illness. 43% were currently using alcohol or other drugs.

Homeless Persons with Substance Abuse:

The Ventura County Department of Alcohol and Drug Programs estimate that the incidence of alcohol and other drug abuse within the homeless population in Ventura County *is three times higher than the general population: 30% versus 10%*. This estimate is corroborated by respondents in the 2010 survey in which 32% reported they were substance abusers.

Victims of Domestic Violence:

44% of those surveyed in 2010 (and 34% in 2007) reported that they had experienced domestic violence.

There are two emergency shelters for victim of domestic violence in Ventura County with 35 beds.

Homeless persons who have been victims of domestic violence suffer psychological and physical trauma as a result of the abuse. Predominantly women, many victims of domestic violence are unable to support themselves and their dependent children without access to affordable housing, reliable transportation and supportive counseling and services. Common issues faced by homeless battered women are: lack of affordable housing, lack of jobs, underemployment and the need for marketable skills, lack of childcare, and codependent substance abuse issues.

Youth:

5% of the homeless population enumerated in 2010 were youth aged 18-24 and 1% were unaccompanied minors. This was an improvement over the 10% aged 18-24 and .5% unaccompanied youth found in 2007. This data however, does not paint an accurate picture. For the homeless persons count, HUD definitions are utilized. Larger numbers of youth are known to be couch surfing or moving between friends and the street on a regular basis. The 2010 survey of Ventura County's homeless population revealed that 18% of youth who are homeless are themselves parents of small children. We will be making a concerted effort to address the needs of youth when we update our 10 Year Strategy to End Homelessness in Ventura County.

Families:

In 2010 there were 117 families enumerated in the homeless count, down from 141 found in 2007, and 161 in 2009. The decline in the number of homeless families can be linked almost 1:1 to HPRP funds that were made available and to new housing units that became available in Oxnard and Ventura, cities with the largest homeless populations.

The emphasis that the federal plan on homelessness attaches to families will be echoed in the update to Ventura County's 10 Year Strategy to End Homelessness.

Veterans:

In 2007 fifteen percent of the homeless population identified themselves as veterans and in 2010 twelve percent did so.

As with youth and families, special effort is being made at the federal level to assure that military veterans will not become homeless. Ventura County will be joining in these endeavors as we update the 10 Year Strategy to End Homelessness.

Persons with HIV/AIDS:

In 2007 only a single homeless person reported that he/she had AIDS and in 2010, again, a single homeless person identified him/herself as having this medical problem.

HIV/AIDS is not a significant problem among the homeless population as far as we know. It has not been an agenda item for the Healthcare for the Homeless Advisory Board.

III. Existing Resources

Data Charts:

Emergency Shelter Beds

Year Round Shelter Beds	# of beds	Category	Location
Ventura County Rescue Mission	36	Men	Oxnard
Turning Point Our Place	10	Mentally ill	Ventura
Lighthouse -Emergency Shelter	20	Women/Family	Oxnard
Lighthouse- Job Search	4	Women	Oxnard
Lighthouse Overnight Cots	10	Women	Oxnard
Coalition to End Family Violence	22	DV	unlisted
Interface -Safe Haven	13	DV	unlisted
Subtotal: year round	115		

Winter Shelter Beds

West County/Armory	120	all	Oxnard/Ventura alternate years
Conejo Winter shelter	25	all	Conejo Valley, sites rotate
Ojai Valley Family Shelter	35	all	Ojai, sites rotate
PADS/Simi Valley	31	all	Simi, sites rotate
Spirit of Santa Paula	18		Santa Paula overnight program
Subtotal: seasonal	229		

Vouchers

VC Behavioral Health	218	Mentally III	vouchers= 1441 bed-nights
----------------------	-----	--------------	---------------------------

All emergency shelter programs serve residents from throughout Ventura County

Transitional Housing Programs	beds	Category	Location
General Population			
RAIN	85	all	Camarillo
Salvation Army TLC	45	Women/Families	Ventura
Salvation Army Bell Ave	16	Families	Ventura
Many Mansions-Stoll House	35	Families	Thousand Oaks
Lutheran Social Services	5	Families	Port Hueneme
Turning Point River Haven	24	all	Ventura
Interface-Safe Journey	10	DV	unlisted
Project Understanding Transition House	25	Families	Oxnard
Lighthouse Transitional Beds	30	Women/Families	Oxnard
Lighthouse Waypoint Internship	2	Women	Oxnard
Kingdom Center -opened in 2010	54	all	Ventura
Richard's Family TH opened 2010	8	all	Santa Paula
Wide Umbrella - opened 2010	6	Families	Simi
Subtotal - General population	345		
Mentally Ill/Dual Diagnosis			
Turning Point-Wooley House	7	Mentally Ill	Oxnard

All Transitional Housing Programs serve residents from throughout Ventura County

Recovery and Sober Living Facilities	#of beds	Category	Location
Khepera House LIFE	6	Men	Ventura
Khepera House	48	Men	Oxnard
Prototypes	48	Women & Families	Oxnard
VC Rescue Mission Transitional Housing	38	Men	Oxnard
VC Rescue Mission Residential Recovery	36	Men	Oxnard
Lighthouse - Sober Living	31	Women	Oxnard
Lighthouse Life Recovery	47	Women	Oxnard
Victory Outreach Men's Recovery	15	Men	Oxnard
Victory Outreach Women's Recovery	8	Women	Oxnard
Teen Challenge	50	Women	Ventura
Casa De Vida	6	Men	Oxnard
Joshua House	15	Men	Santa Paula
Total Recovery/Sober Living beds	348		

All Recovery and Sober Living programs serve residents from throughout Ventura County

Permanent Supportive Housing	beds	Population	Location
Turning Point - Appleton House	7	Mentally Ill	Simi
Turning Point - Stephenson Place	10	Mentally Ill	Ventura
Turning Point Wooley House PH	8	Mentally Ill	Oxnard
Community Action - Goldberg House	5	Men	Ventura
SHORE at WAV	35	Men/Women	Ventura
Many Mansions - Casa de Paz	14	Men/Women	Simi
Many Mansions - Esseff Village	15	Men/Women	Thousand Oaks
Many Mansions Richmond Terrace	15	Men/Women/Family	Thousand Oaks
Partners in Housing - Harvard Place	14	Men/Women	Santa Paula
Ventura Housing Authority	13	Men/Women	Ventura
Ventura County Behavioral Health	11	Men/Women	Oxnard
Total PSH Beds	147		

Emergency Shelter:

Year Round and Winter Shelters:

Over the past three decades local non-profit, faith-based and government providers have worked diligently and collaboratively to create emergency shelter and services for the homeless in Ventura County. Despite this concerted community effort, the existing inventory of shelter beds meets only a small portion of the critical countywide demand. On a year round basis there are 115 emergency shelter beds available:

- 10 beds for mentally ill homeless men or women
- 34 beds/cots for families or single women
- 36 beds for single men
- 35 beds for victims of domestic violence

All of the emergency shelter beds are located in West County, and most of these are in Oxnard operated by the Rescue Mission Alliance. Of the beds in the DV shelters, usage by homeless women is 10%.

The winter shelter programs that operate in Oxnard/Ventura, Ojai, Simi, Santa Paula and the Conejo Valley add 229 overnight beds on a seasonal basis. While the operation of cold weather shelters during the winter months and use of motel vouchers do augment resources, there are simply *not enough emergency shelter beds currently available* to meet the county's considerable emergency shelter needs. Limited federal, state and local funding sources, combined with local community resistance to the development of shelter facilities, have made expansion of emergency shelters difficult. The lack of emergency shelter facilities throughout the county is a key gap in the two local Continuums of Care and is a priority concern of the County of Ventura and its community partners, the Ventura County Homeless and Housing Coalition (VCHHC), the City of Oxnard and the Designated Local Board. *The 10 Year Strategy to End Homelessness calls for the creation of 150 additional emergency shelter beds in Ventura County.* In the 4 years since the 10Year Strategy was introduced, the number of emergency shelter beds has actually declined with beds for single men being shifted from emergency to transitional programs by the VC Rescue Mission.

Emergency Housing Vouchers:

While emergency shelter space is scarce, a number of agencies dispense emergency housing vouchers to homeless persons and families. The vouchers fill a critical gap in the Continuum of Care as they provide homeless persons with flexibility and immediate access to temporary housing, and help maintain families intact. Moreover, they are an alternative, cost-effective way to assist homeless persons in the county's smaller jurisdictions where shelter resources are limited. The County Human Services Agency provides emergency motel vouchers to TANF families through the State's CalWorks program. Families are eligible for the assistance only once and are provided with housing up to two weeks. While this assistance is limited to a once-

in-a-lifetime resource, it can serve different families in need in the future. The County Behavioral Health Department administered an estimated 218 emergency motel/vendor vouchers annually to homeless persons with severe mental illness in 2006-07. In addition to the county voucher programs, private social service agencies sometimes provide vouchers to those in need. It should be noted, however, that the *Emergency Food and Shelter Programs Local Board no longer provides funding for vouchers*, instead committing all their “shelter” funds to rent assistance/eviction prevention.

Existing Emergency Shelter Resources:

- There are 115 year-round emergency shelter beds available to the homeless population in Ventura County.
- 36 of these are part of the Rescue Mission in Oxnard and are available only to men.
- 34 are available for women and families
- 45 of these year-round shelter beds are reserved for special needs populations (victims of domestic violence and severely mentally ill persons).
- 2 to 3 of the 35 domestic violence shelter beds are utilized by homeless women
- All shelters operate at full capacity and in fact have to turn many people away.
- The winter shelters increase the County's inventory of emergency shelter by approximately 230 beds during the portion of the year that they are in operation. In the 2010 homeless count, the winter shelters reported operating the following number of beds: Ventura/Oxnard (120 beds), Conejo Valley rotating shelter (25 beds), Ojai rotating shelter (35 beds), Simi Valley rotating shelter (31 beds) and Santa Paula (18 beds). Most of the winter Shelters operate from December 1 – March 31, if funding permits.
- County Behavioral Health provides immediate shelter to approximately 200 homeless persons per year, or an average of 7 per night, utilizing local vendors throughout the county. County Human Services Agency and several other social service agencies also provide emergency housing vouchers through various funding sources.
- The 10 Year Strategy to End Homelessness calls for an additional 150 shelter beds to be put into use by 2012.

Geographical Distribution of Emergency Shelter Beds Vs. homeless population:

	Winter Beds	Year Round Beds	# of Homeless
West County Oxnard, Ventura, Port Hueneme	120	80	1130
East County Simi, Moorpark, Thousand Oaks	56	0	336
North County Ojai, Santa Paula, Fillmore	53	0	106
Unincorporated	0	35	223
Total	229	115	1815

The homeless numbers and bed counts have been taken from the 2010 Homeless Count.

It is evident that there are not a sufficient number of beds in any part of the County in comparison to the need. The introduction of a winter shelter program in Santa Paula has improved the availability of beds in North County. Both Ojai and Santa Paula have a preference for local residents in need of shelter.

Transitional Housing

Most homeless people require a period of time in transitional housing with appropriate services before they are able to successfully transition back into stable housing and self-sufficient lifestyles. This is particularly the case with the more vulnerable subpopulations of the homeless, such as persons with mental illness, substance abuse problems or the dually diagnosed, and families in crisis, who chronically relapse into homelessness. Lack of education, poor job skills and lack of child care prevent many families and individuals from accessing meaningful employment or trap them in low wage jobs that do not provide sufficient income to meet basic living expenses. Many homeless people also suffer from serious health and personal problems such as substance abuse, mental illness, physical disabilities or chronic illnesses that, if untreated, prevent them from regaining their balance in life. These combined factors,

exacerbated by extremely high local housing costs in Ventura County, drive many individuals and families into homelessness. In order to move back into the mainstream, homeless individuals and families need adequate time and support to rebuild their lives, address health and mental health issues, enhance employment skills and income and save money for independent living. The Ventura County Homeless and Housing Coalition and its community partners have recognized and supported the development of service-enriched transitional housing in Ventura County as a high priority in helping homeless individuals and families move out of the cycle of homelessness. Therefore VCHHC has supported a number of transitional housing projects developed over the past several years with HUD Supportive Housing Program funding. However, much more needs to be done and resources for transitional housing are still quite limited throughout the various communities within the county.

The majority of the transitional housing facilities are clustered in the *western and central part of the county* in the cities of Ventura, Oxnard and Camarillo, while fewer beds are available in the eastern communities of the county. Community transitional housing programs provide homeless individuals and families with housing and support services for up to two years. *Typically residents receive case management and supportive services that are individually tailored to help them successfully transition into permanent housing.* The average stay is 8 to 12 months. Services are normally provided on-site or by referral to networking local service providers and can include comprehensive case management, substance abuse recovery treatment and counseling, health and mental health care, job training, parenting, life skills training, literacy skills and financial management.

The 10 Year Strategy to End Homelessness in Ventura County recommends the *creation of 75 additional units of transitional housing and 15 additional Safe Haven beds* by 2012. The Kingdom Center, at build out, will provide the number of TH beds called out for the first 5 years of the 10 Year Strategy. Unfortunately all the beds are located in the City of Ventura while there is a continued need for transitional housing in other parts of the County.

One of our major challenges in Ventura County is that two of the transitional housing programs – RAIN and Salvation Army TLC – are used as *de facto emergency shelters* when we must shelter a needy family. Because many of these emergency clients have not made a commitment to the program, they exit early, therefore driving down the success rates these agencies must report. In turn, it makes keeping and attracting funding a problem for these two agencies.

Existing Transitional Housing Resources:

- Countywide there are only 325 transitional housing beds for single adults, families and special needs population.
- The largest TH program is adjacent to Camarillo, in an area not well served by public transportation.

- A special need is that of youth aging out of the foster care system. Approximately 50 young people are required to leave the system each year. Many of these youth are not prepared to live on their own and risk becoming homeless.
- The cost of rental housing and the difficulty in finding rental housing are factors in moving clients into permanent housing.

Geographical Distribution of Transitional Housing:

	% TH beds	% population
West County Oxnard, PH, Ventura	58%	38%
Central County Camarillo	0%	8%
East County Simi, Moorpark, TO	1%	35%
Santa Clara Valley Fillmore, Santa Paula	2%	6%
Unincorporated	28%	13%

Additional transitional housing programs should be brought to East County.

Existing Recovery and Sober Living Facility Resources:

- There are more recovery/sober living beds in Ventura County than year round emergency shelter beds.
- Substance abuse treatment beds serve the general population and provide **some** openings for homeless people for short-term recovery treatment and sober living for program graduates. There are 348 substance abuse treatment beds, with an estimated 50% of these beds available to homeless persons, for a total of approximately 150 beds countywide.
- 32% of clients who participated in the 2010 survey stated that they currently use alcohol or drugs.

Geographical Distribution of Recovery/Sober Living Resources:

	% beds	% County population
West County Oxnard, PH, Ventura	96%	38%
Central County Camarillo	0%	8%
East County Simi, Moorpark, TO	0%	35%
Santa Clara Valley Fillmore, Santa Paula	4%	6%
Unincorporated	0%	13%

Although the *percentage* of beds in West County may seem high, there are still too few beds for the need.

There is clearly an imbalance of services with the vast majority located in West County and *no services at all in Central or East County.*

Permanent Housing

The greatest challenge to Ventura County's Continuum of Care is finding adequate permanent affordable housing for homeless and formerly homeless persons. Ventura County is one of the least affordable places in the nation, due to regional economic growth, growth control policies that limit residential development, increased housing demand and a chronic shortage of housing. Median home prices in 2010 ranged from \$200,000 to \$500,000, with 4 cities above \$400,000 and the remainder below that amount. Average rents for a two-bedroom apartment in Ventura County are near \$1,500, well beyond the reach of low-income and homeless households. Area vacancy rates are also extremely low, hovering at 2%, making access to permanent housing for homeless persons problematic given the highly restrictive rental market. The lack of affordable housing within Ventura County communities limits the ability of homeless clients of shelters and transitional housing to move through the continuum of care and obtain stable, affordable permanent housing and self-sufficiency. Nevertheless, the Continuums of Care strive to meet the permanent and permanent supportive housing needs of the homeless population through five

methods: rental assistance; access to subsidized housing; development of permanent supportive housing targeted for special needs populations; development of new affordable housing units for very low-income households; and, public education and advocacy efforts to encourage additional affordable housing production throughout the county.

Regional Housing Needs Assessment:

The following chart shows the numbers of housing units that the cities in Ventura County have agreed to create:

	RHNA goal
Camarillo	3,664
Fillmore	1,019
Moorpark	1,650
Ojai	450
Oxnard	7,564
Pt. Hueneme	198
Santa Paula	2,299
Simi Valley	3,735
Thousand Oaks	2,100
Unincorporated	1,475
Ventura	4,327
Total	28,481

In general, 40% of the RHNA numbers for the Southern California region are anticipated to be allocated to low or very low income housing. For Ventura County, that would mean over 11,000 units of housing for low/very low income families.

While this housing is not specifically for homeless persons, having more units available at the lower end of the market has a beneficial effect on accommodating the housing needs of this population.

Housing Authorities:

In the past, several of the Housing Authorities within the county have provided a *preference and/or set-aside of Section 8 assistance to homeless persons*. Because of funding cuts and the lack of available rental housing, none of the 5 Housing Authorities gives any preference to persons who are homeless.

- Housing Authority resources are limited and the number of vouchers available does not meet the need. Furthermore, given the extremely tight rental housing market, Section 8 voucher holders still face the challenge of finding a place to rent. *All of the Housing Authority public housing units within the county are fully occupied and rarely have vacancies*, and since they have substantial waiting lists they are generally not available to homeless persons. Despite the commitment of the several Housing Authorities to serve the homeless population, the countywide inventory of public housing and affordable assisted housing is simply too inadequate to meet the enormous demand.
- The 10 Year Strategy to End Homelessness calls for the completion of 300 additional units of permanent affordable housing by 2012 and recommends that two-thirds of these units should be single room occupancy (SRO).
- 200 new units of affordable housing have been completed since 2007 at River Park and at WAV.

Permanent Supportive Housing:

- *A number of permanent supportive housing projects have been developed specifically to serve homeless persons with special needs*. Homeless persons are able to access 145 units/beds in community based residential programs with supportive services that help residents achieve and maintain independent living.
- *The 10 Year Strategy to End Homelessness calls for the creation of 275 additional permanent supportive housing units in the next 5 years*. These units will serve a variety of homeless subpopulations, including persons with mental illness, chronic substance abuse addictions, multiple diagnoses and HIV/AIDS.
- 35 units of PSH have been completed since 2007 (SHORE at WAV).

Geographic Distribution of Permanent Supportive Housing Programs

	% beds	% population
West County Oxnard, PH, Ventura	55%	38%
Central County Camarillo	0%	8%
East County Simi, Moorpark, TO	24%	35%
Santa Clara Valley Fillmore, Santa Paula	10%	6%
Other Unincorporated	0%	13%

Although PSH beds appear to be distributed according to population, in reality Ventura has the largest share of these units. Oxnard has few beds and needs more. County wide, 147 beds total are too few to meet the need of our chronically homeless population.

Prevention Services for Persons at Risk of Homelessness

6,000 - 8000 people are at risk of becoming homeless in Ventura County this year:

The 10 Year Strategy to End Homelessness in Ventura County describes the numbers of those at risk of becoming homeless in Ventura County on page 19:

The Working Group determined that at least 6,000 county residents experience homelessness annually. This number was derived by examining local, regional, and national data and estimating the number of persons who become homeless annually within the county.

The 10 Year Strategy to End Homelessness in Ventura County has made *homeless prevention activities* the cornerstone of local efforts. Of the twenty- two recommendations in the 10 Year Strategy, fifteen have a link to homeless prevention activities.

Eviction Prevention and Mortgage/Rental Assistance Funds:

Emergency Food and Shelter Programs distributes approximately \$450,000 in federal funds annually to agencies serving those in need of such funds including Project Understanding, Catholic Charities, Salvation Army, and Lutheran Social Services. These agencies supplement EFSP dollars with their own monies raised from their donors. Funds are intended to meet the needs in each of Ventura County's jurisdictions.

HPRP funds for the City of Oxnard and the County of Ventura are administered through the County Human Services Agency Homeless Programs.

The County of Ventura provides *Emergency Shelter Grants (ESG)* funds to local agencies assisting those at risk of becoming homeless. These funds will be expanding and shifting under the HEARTH Act in 2011 to *Emergency Solutions Grant*. It is the intention to utilize these funds in a manner similar to HPRP.

The *County Human Services Agency* provides assistance through TANF, Cal-Works, Child Protective Services and Adult Protective Services.

Both the *Ventura Social Services Task Force (VSSTF)* and the *Conejo Affordable Housing Work Group* have implemented homeless prevention funds for local residents. The VSSTF fund has served over 200 household in two years at an average cost of \$750 to prevent families from losing their housing.

Ventura County Together was formed in December 2008 under the leadership of the United Way of Ventura County, First 5 of Ventura County, the Ventura County Community Foundation and the Community Commission for Ventura County. Providers of food, shelter/housing, and access to health care have recently been joined by transportation providers. The purpose of the group is to maximize resources, advocate for basic needs funding, and educate the community on how they can get involved in solutions.

Public Assistance:

The 10 Year Strategy to End Homelessness calls for *linking those in need to mainstream resources*. While this is an important tool, it is not the entire answer for those at risk of becoming homeless. The VCHHC has documented that those families with an income of \$25,000 or less are at risk of becoming homeless. Contrast that with the fact that an income of \$26,000 (family of 4) makes a family ineligible for *food stamps*.

General relief is available up to \$310 per month. This will not pay for rental on even a single room in Ventura County.

Food:

FOOD Share, the Ventura County Food Bank is a member of Feeding America and provides assistance to over 200 food pantries in Ventura County.

Daily meals are available in Ventura, Oxnard, Simi and Thousand Oaks for anyone in need.

Drop-in centers are available in Ventura, Simi, Thousand Oaks Santa Paula and Oxnard. All of the drop-in centers make food available.

Food stamps are available for families within specific income guidelines.

A *Brown Bag* program exists for seniors, delivering bags of groceries to senior housing complexes.

Meals on Wheels delivers food to seniors and to others who cannot prepare their own meals due to disability.

Institutional Discharge Planning:

It is a challenge when discharging inmates from the penal system, youth from the foster care system and indigent patients from hospitals to assure that they have a place to live. The 10 Year Strategy to End Homelessness calls for improved discharge planning for all three of these populations.

3 beds are available at RAIN for homeless persons being discharged from hospital.

There are no beds targeted for youth aging out of the foster care system

In January 2008 a “one-stop” center began operating each Tuesday from 10 AM-1 PM at the Ventura County Public Health building in Ventura for the purpose of connecting persons discharged from hospitals, jails and the foster care system with services for which they are eligible. The service has proved successful and has been expanded to two days per week in Ventura, weekly in Oxnard, and on a monthly schedule in other smaller cities.

Community Education:

Through a grant from the Amgen Foundation, the Ventura County Homeless and Housing Coalition plans to hire a Community Educator who worked from 2008-2010. A regular newsletter, annual report, and updated website were established and have been continued. In addition, an annual meeting updating the community on progress achieved in the 10 Year Strategy to End Homelessness has been held each Fall.

IV. Unmet Needs

Countywide Needs and Inventory

The following chart indicates the existing inventory, gaps & unmet need for emergency shelter, transitional and permanent housing resources for families and individuals.

The emergency shelter need matches the 2010 Homeless Count. Of the 1851 persons enumerated, 300 were in families.

Transitional housing needs and permanent supportive housing needs were derived from discussions with service providers.

Inventory figures are taken directly from the inventory charts included in this document.

The Unmet Need/Gap is derived by subtracting the Current Inventory Column from the Estimated Need Column.

Unmet Needs

	Need	Inventory	Gap
Emergency Shelter			
For Individuals			
Year Round	300	60	240
Winter	1215	229	1186
Subtotal	1515	289	1426
For Families			
Year Round	100	55	35
Winter	200	0	200
Subtotal	300	55	235
Total ES	1815	344	1661
Transitional Housing			
For Individuals	455	392	63
For Families	625	308	317
Total TH	1080	700	380
Permanent Supportive Housing			
For Individuals	400	132	268
For Families	295	15	280
Total PSH	695	147	548

Inventory includes DV, Recovery & Sober Living

Emergency Shelter Needs:

The 10 Year Strategy to End Homelessness calls for *150 additional year-round emergency shelter beds*. A particularly critical need is *year-round emergency shelter* for the *growing numbers of homeless women and children and single women*. Although we support a housing first approach for families, there still is a need for crisis response in the form of emergency shelter beds. City Task Forces in Ventura, Oxnard and Thousand Oaks are working to develop the resources and political will to obtain emergency shelter beds. The Ventura County Behavioral Health Department (VCBH) has a five-year strategic plan to expand emergency and transitional housing for homeless mentally ill persons. During the coming years they will work to develop *short-term crisis residential units for 10-15 homeless mentally ill men* and to support the development of at least one "*Safe Haven*" in *both west and east county*.

Prevention Activities for Persons at Risk of Homelessness:

Local public and non-profit service providers know that it is more cost efficient and much less labor intensive to keep clients housed rather than attempt to re-house clients once they become homeless. However, resources for prevention activities are very limited, while the demand for these services is quite high. The 10 Year Strategy to End Homelessness has made homeless prevention its cornerstone. The local groups working to implement the 10 Year Strategy are adopting homeless prevention activities part of their plans. The County Human Services Agency is the conduit for HPRP funds. EFSP places an emphasis on rental assistance and eviction prevention, with 50% of funding targeted in this area. Private funds are also being raised by Task Forces on Homelessness in Ventura and Thousand Oaks. The Oxnard Commission on Homelessness has a goal of creating such a fund in 2011. The Ventura Social Services Task Force continues its effort to develop a *multi-service access center in the City of Ventura*, in collaboration with multiple service providers. The City of Oxnard is seeking to establish an emergency shelter for families and women. Multiple agencies coordinated by the Ventura County Behavioral Health Department are working to provide wrap around service to 50 persons with mental illness as they are discharged from the penal system using funds available under the Mental Health Services Act.

Service Needs of Targeted Groups:

- The lack of emergency shelter facilities throughout the county is a key gap in the countywide homeless Continuum of Care.
- *There are only 34 year-round emergency shelter beds for women and families* (and 35 domestic violence shelter beds). A critical need is to develop year-round emergency shelter for the growing numbers of homeless women and children and single women. There were 117 homeless families enumerated in the 2010 homeless count. There has been a dramatic increase in the number of women in shelters during the past 5 years.
- The 10 Year Strategy to End Homelessness has identified an immediate need for 150 additional year-round emergency shelter beds, divided proportionally between families & individuals and located both in west & east county.
- The Oxnard Commission on Homelessness recognizes a priority need for additional short-term shelter for families, women with children and single women.
- Ventura County, in the Strategy to End Homelessness, has identified a need for "Safe Havens" that provide 10-15 beds for homeless mentally ill persons in both west and east county.
- The Ventura Social Service Task Force is leading the development of a year-round Homeless Services Center in the City of Ventura.
- Additional eviction prevention activities for individuals and families at-risk of homelessness are planned through the efforts of the local committees working on homeless prevention activities, the cornerstone of the 10 Year Strategy to End Homelessness.

V. Regional Goals

The Ventura Designated Local Board (VDLB) has developed the following regional strategic goals for emergency shelter, transitional housing and related services for the homeless population within the county. These strategic goals are drawn from the County Continuum of Care, the Oxnard Continuum of Care and the 10 Year Strategy to End Homelessness in Ventura County:

Prevent at risk families and individuals from slipping into homelessness:

- Establish homeless prevention programs in each local jurisdiction
- Conduct an annual fundraiser to be used for this purpose.

Maintain existing shelter system and add additional shelter beds:

- Work on longer-term solutions to area emergency shelter needs, particularly for families.
- Develop year-round facilities with 150 additional shelter beds divided between families and individuals and west and east county.
- Continue to use the winter shelter programs until sufficient year round beds are available.
- Encourage each community to meet the shelter needs for its residents.

Increase emergency shelter & transitional beds for mentally disabled adults

- Create 15 safe haven beds for mentally ill homeless adults.
- Plan for the development of a *Safe Haven* in the east county to serve mentally ill homeless persons.

Increase transitional housing resources for a variety of homeless subpopulations:

- Develop 75 additional transitional units housing for families, women and single men.
- There are no TH beds in the Santa Clara Valley, making this area a priority.

Increase the number of permanent supportive housing units

- Add 275 units.
- Encourage the use of SRO and group living arrangements to fulfill this goal.

Work for more permanent affordable housing

- Develop an additional 300 units of PH aimed at extremely low and very low income families.
- Make 200 of these units SRO or 1 bedroom units.

Establish Detox facilities in Ventura County

- There are no detox beds in Ventura County
- Residents are now referred to a program in the San Fernando Valley
- About 1/3 of homeless persons have substance abuse problems

VI. Local Priorities or Restrictions

Local Priorities or Restrictions

Allocation For EHAP Round 16:

Ventura County has been allocated \$90,081 in EHAP Round 16. A maximum of \$13,512 may be allocated for vouchers. VDLB intends to retain 2% (\$1802) for administrative fees; therefore **\$88,279 will be available** for two grants of \$30,000 and one grant for the balance of the funds, \$28,279.

The Ventura Designated Local Board (VDLB) will make available its regional allocation for *Operating Facility Grants*. The VDLB has established the following local funding priorities and restrictions.

Housing assistance type: Because of the limited dollars available for EHAP Round 16, priority will be given to applicants who propose using EHAP funds for the following activities, in the order of preference indicated:

Priority 1: Emergency Shelter

Priority 2: Transitional Housing

Priority 3: Rental assistance and minor capital improvements to shelter facilities

For EHAP Capital Development (EHAPCD) Program Loans:

Recognizing that there are many needs in Ventura County called out in both the Continuum of Care processes and the 10 Year Strategy to End Homelessness, the VDLB encourages applicants to utilize EHAP funds to meet these needs.

Priority will be given to projects utilizing EHAP CD funds in the following order:

Priority 1: Year-round emergency shelter

Priority 2: Transitional Housing

Priority 2: Detox beds

For additional information regarding EHAPCD Program information and funding opportunities, contact the DLB at 805-485-6288 x 273.

Preference for specific homeless subpopulations:

Preference will be given to programs serving families, women, or persons with mental illness.

Other considerations:

The VDLB encourages funding proposals that provide services in both west and east regions of the county and that create year-round shelter possibilities for homeless persons.

EHAP applicants are encouraged to develop year-round emergency shelters and transitional housing to meet the diverse needs of homeless populations, including: families; youth; people with physical and mental disabilities, people with substance abuse addictions, people living with HIV/AIDS, veterans, the elderly and pregnant women.

Coordination with the Continuum of Care Plan:

The Ventura County LESS local funding priorities are drawn directly from the countywide Continuum of Care Plan goals and housing strategies and complement this on-going local planning process. The Continuum of Care housing strategies call for the development of increased *emergency shelters* and *transitional housing* resources throughout the region. In addition, the gaps analysis component of the Continuum of Care identifies the development of year-round shelter beds for families with children as a high priority. It further identifies the development of shelter beds and transitional housing services for families, women and children and persons with mental illness as a high priority.

Coordination with the 10 Year Strategy to End Homelessness:

The recently accepted 10 Year Strategy to End Homelessness in Ventura County specifies the development of 835 beds by 2012 in the following categories: Emergency Shelter (150), Transitional housing (90), Detox (20), Permanent Supportive Housing (275), and Permanent Affordable Housing (300). The VDLB encourages applicants to submit projects which address these goals.

Eligible Activities:

The VDLB will accept applications for emergency shelters and emergency housing vouchers, transitional housing, rental assistance and small capital improvement grants for shelters and transitional housing facilities. Up to 15% of Ventura County's EHAP Round 16 allocation may be used for emergency vouchers.

Minimum and maximum grant amounts:

Should funds become available, the VDLB has set \$30,000 as the minimum and maximum grant amount for EHAP Round 16.

Applicants must submit one application for each site, unless the project consists of a scattered site operation. Up to \$20,000 of the grant may be used for small capital development activities such as facilities renovation or rehabilitation. One grant of less than \$30,000 will be awarded to fully utilize Ventura County's allocation. VDLB will also consider an agency request to be a fiscal agent to group smaller funding requests under a single application.

DLB EHAP Program Administration:

State regulations allow up to 2% of the county's EHAP allocation to be used for program administration. The Ventura DLB intends to apply to HCD to use 2% of Ventura County's allocation for program administration.

VII. Grant Application Process

Anticipated Schedule for EHAP 16

The Ventura Designated Local Board (VDLB) has established the following anticipated schedule for the EHAP Round 16 grant application process for 2011.

The VDLB reserves the right to revise this timeline if necessary. This timeline is not a formal part of the LESS and can be adjusted without an amendment process, if a revision is needed.

Timeline for EHAP Round 16

February 17, 2011	VDLB submits LESS to HCD for approval
March 10, 2011	VDLB issues NOFA
March 18, 2011	VDLB conducts technical training workshop
April 11, 2011	Applications due to Ventura DLB
April 18-21, 2011	Site visits to applicants
April 22, 2011	Ventura DLB Application Ranking Meeting
April 25, 2011	Applicants notified of VDLB recommendations
May 2, 2011	DLB Grant selection appeals period cutoff
May 9, 2011	DLB Initial Grant Selections Due to HCD
May 19, 2011	HCD review DLB Negative Appeal Determination (if any)
May 23, 2011	DLB Grant Recommendations Confirmed by HCD Director
June 30, 2011	DLB Award/Standard Agreement (Contract) Executed

Notice of Funding Availability

A regional Notice of Funding Availability (NOFA) and scheduled public hearing(s) will be provided to all homeless community service providers, client service agencies and interested parties via the master mailing list of the Ventura Designated Local Board. The master mailing list is a compilation of mailing lists from the Ventura County Homeless and Housing Coalition and the City of Oxnard Continuum of Care contact sources, which includes homeless services providers, non-profit and public social service agencies, concerned civic and community advocacy groups and interested parties. In addition, VDLB will use local media (newspaper, radio, TV) as appropriate to announce the public meeting and NOFA. Public notice will be provided a minimum of 10 calendar days prior to each scheduled meeting or hearing.

Application Submission for EHAP Round 16

Applicant Eligibility:

Eligible applicants for EHAP include an agency of local government or a non-profit corporation that provides or contracts with community organizations to provide emergency shelter or transitional housing. Applicants must have provided client emergency shelter, transitional housing or voucher services continuously during the past 12 months prior to this NOFA (or for cold-weather shelter providers, each day during the past cold weather season) and must meet the eligibility requirements as outlined in Section 7959 of EHAP regulations.

Application Copies and Information:

The Ventura DLB requires EHAP 16 applicants to use the EHAP 16 Statewide application.

Be mindful that the Ventura DLB requires additional copies than the number called out in state application guidelines. See Proposal Submittal Requirements for EHAP Round 16.

Copies of the EHAP-Round 16 application packet, program governing statutes and regulations and Local Emergency Shelter Strategy may be obtained by calling the Ventura DLB at (805) 485-6288 x273 or by attending the scheduled Technical Training on March 18, 2011 or from the State of California Housing and Community Development website at www.hcd.ca.gov. It is essential that applicants obtain these documents as they contain vital program information. For information or questions about county's EHAP program, priorities and application process contact Cathy Brudnicki at (805) 485-6288 x 273.

Proposal Submittal Requirements for EHAP Round 16:

Applicants are responsible for submitting a complete application, along with required attachments by **noon on April 11, 2011** to the *United Way of Ventura County, 1317 Del Norte Road, Suite 100, Camarillo, CA 93010*. In addition to the address, the application packet should be marked "**Attention: Designated Local Board, EHAP Funding Application**". All proposal packets must be received by hand delivery, mail or messenger by **noon on April 11, 2011**. Proposals will not be accepted via facsimile or email. Proposals sent by U.S. Postal Service or a commercial carrier must be received by the specified deadline. Postmarks will not be accepted. Proposal applications received after the specified date and time will be regarded as late and will not be eligible for consideration. It is the sole responsibility of the applicant agency to ensure that the proposal is submitted on time.

The agency must submit *one clearly marked original application in a binder and 12 copies for 13 sets total*. The original in the binder must have original signatures in ink and be marked "original" on the front cover page.

Proposals submitted in response to the regional NOFA must include the completed application documents and information requested in the order of their appearance in the attached NOFA. Applicants are responsible for including the completed application, along with all appropriate requested narratives, budgets, forms, checklists and authorizing resolution, as outlined in the VDLB application packet. The application requirements will be presented at the locally scheduled technical training, as noticed in the NOFA. Application proposals must comply with the requirements outlined by both HCD and this regional NOFA and scheduled local training. Applications must be complete and contextual changes and/or additions to the proposal after it has been submitted will not be accepted unless made at the specific request of the DLB or the State. Proposals that are incomplete, out of order, lack adequate number of copies, or the required attachments or have other deficiencies will be rejected. Application amendments submitted after the deadline will not be accepted or reviewed. The application must be submitted in the legal name of the organization. *Grant applications must be signed by an authorized representative of the applicant agency who has the legal authority to enter into a grant agreement with HCD.*

The VDLB reserves the right to ask clarifying questions about an agency's Board resolution, eligibility checklist and other required attachments in order to determine eligibility. The Ventura DLB may request additional technical information, proposal changes or revisions prior to the application's submittal to HCD. Applicants are responsible for submitting any required additional documentation to the VDLB, c/o United Way of Ventura County at the above-indicated address within the timeframe requested by VDLB.

Proposal Formatting Requirements:

All application narratives must be typed using a 12-point font, with margins of no less than 1" on all sides. Text may be single or double-spaced and should be 'reader friendly' to facilitate easy review. Proposals must be written in English. Paragraphs should be clearly distinguishable. Pages should be numbered sequentially.

Application Forms:

The VDLB has determined that it will use the HCD application form, along with attachments specific to the Ventura Regional NOFA. A copy of the application form and list of required attachments may be obtained at the **Technical Training on Friday March 18, 2011 from 2 PM to 5 PM at the United Way Community Room, 1317 Del Norte Road, Camarillo, CA 93010.** Application forms for EHAP Round 16 may be obtained from the website at www.hcd.ca.gov or by contacting Cathy Brudnicki at VDLB at (805) 485-6288 x 273, or cathy@vchhc.org, or by writing to the VDLB at the street address: Cathy Brudnicki, 1317 Del Norte Road, Suite 100, Camarillo, CA 93010.

Required Documentation for Applications

In order to be eligible for selection by the VDLB for recommendation for funding by HCD, an application must meet the following conditions: a) be submitted by the deadline dated in the

regional NOFA; b) be submitted to the address noted in the regional NOFA; c) be complete; and d) contain a certification by the applicant that all information within the application is true and accurate representation of the eligible organization. A completed application must include all applicable attachments and information requested in the regional NOFA and must have an authorizing resolution by the applicant's governing Board of Directors.

Technical Assistance

A **Technical Training** meeting will be held as on **Friday March 18, 2011 from 2 PM to 5 PM** at the **United Way of Ventura County**, 1317 Del Norte Road, Camarillo, CA 93010 to present basic information on the EHAP program and project eligibility and assist applicants in understanding the application process, technical requirements and scoring system for submission of a competitive application. ***Attendance at the Technical Training meeting is strongly encouraged for those who will be submitting applications.*** VDLB members will also be available to assist applicants with determining their eligibility to apply for funding and to help successful grantees complete required reporting or disbursement forms. Applicants needing additional information or questions about Ventura County's LESS program, priorities and EHAP application process can contact Cathy Brudnicki, VDLB Chair at: (805) 485-6288 x 273

Eligibility Determination

Geographical Areas Covered:

Ventura County's EHAP Round 16 application will cover all of the jurisdictions and unincorporated areas within the County of Ventura.

Applications:

The VDLB or its proposal review subcommittee will review all applications to determine and verify the eligibility of the applicant, application and proposed activities to be funded with the EHAP grant. An application will be considered eligible if it meets all of the conditions stated in Section VII. of this regional NOFA and as outlined in Section 7960 of the EHAP regulations.

Eligible Applicants:

Eligible applicants for EHAP include an agency of local government or a non-profit corporation that provides or contracts with community organizations to provide emergency shelter or transitional housing. Applicants must have provided client emergency shelter, transitional housing or voucher services continuously during the past 12 months prior to this NOFA (or in the case of winter shelter providers, during the past cold-weather season) and meet the eligibility requirements as outlined in Section 7959 of EHAP regulations. Applicants should review the EHAP regulations and applicant eligibility section of the grant application to determine if their agency is eligible to apply.

Eligible Activities:

Use of the EHAP program funds shall be restricted to the following eligible activities: emergency shelter and transitional housing facility operations and administration; housing vouchers for leasing or renting temporary shelter; residential rental assistance; and, capital development-type activities and equipment up to \$20,000 per site, as described in Section 7961 Subsection (c) of the EHAP Regulations. Projects must also be consistent with local priorities established in the Ventura County LESS to be considered competitive for funding.

Generally, eligible activities are directly related to the development and operation of an emergency shelter or transitional housing. Examples of typical eligible operating expenditures include lease of the facility, mortgage payments, utilities, taxes and insurance, routine maintenance and repairs, staff salaries for staff working directly with the clients, and counseling.

Ineligible Activities:

EHAP funds may not be used for recreational equipment, food or food services, general relief, security guards, landscaping, vehicle purchase or lease, vehicle maintenance, off-site costs, occupancy fees for clients and other ineligible, inefficient or ineffective activities as defined in Section 7962 of the EHAP regulations.

Application Review, Rating and Ranking for EHAP Round 16

The final proposal evaluations will be conducted by the VDLB membership. Applications will be evaluated and scored at a special VDLB allocation meeting. Any Board member affiliated with an applicant, either through employment or in the capacity as a Board member, will not score the applicant's proposal. The VDLB reserves the right to make a determination of any potential conflict of interest in regards to Board member participation in the application evaluation process.

The VDLB will evaluate and competitively rank eligible projects to be recommended for EHAP grant funding awards. The evaluation process will consist of: 1) threshold review; 2) site visits; 3) quality scoring and ranking; and, 4) funding recommendations.

The entire membership of the VDLB will receive copies of the proposals submitted by applicant agencies. Applications will first be reviewed to satisfy basic threshold requirements for completeness, applicant eligibility and project eligibility. Proposals that do not pass threshold review will not be reviewed any further and will be dropped from the competition. The applicant will receive a notification stating the reasons that the application was not considered.

The Board will then divide into subgroups that will conduct site visits with each applicant. At the site visits, Board members may ask questions to clarify information about the applicant's program and may request any additional information or documentation necessary to complete their evaluation.

Following the site visits the Board will reconvene as a whole to hear the reports on the site visits, to score and to rank the applicant proposals and to recommend agency funding. Applications will be

fully funded in the order in which they are ranked. This may lead to one application receiving only partial funding depending on where it falls in the ranking process.

Projects that pass the threshold requirements will be evaluated and competitively scored and ranked according to assigned quality factors. These categories include: program quality and effectiveness; impact of EHAP funding; and, agency internal management capacity. Bonus points will be given to applicants who create or expand emergency shelter beds. The total possible score for a proposal is 105 points. The scoring criteria for each evaluation category are outlined on the following page. Once scored, the proposals will then be competitively ranked based on their final score, from highest to lowest.

In the event of a tied score for both EHAP Round 16 and EHAP CD projects, a coin toss will be conducted to break the tie and determine the order of ranking.

Application Scoring System for EHAP Round 16 and EHAP CD

**VDLB will use the State Application form for EHAP Round 16
For EHAP Round 16 submit 1 original and 12 copies**

For EHAP CD one copy of the entire state form is to be submitted to the VDLB

The State Application Form includes the following:

	<u>Maximum Possible Points</u>
Applicant Capability	40
<ul style="list-style-type: none">• History of Providing Housing and Services to the Homeless• Organizational Structure/Experience with Homeless Programs• Financial Management and Stability• Demonstrated Ability, Readiness and Plan for Activities	
Impact and Effectiveness	30
<ul style="list-style-type: none">• Quality of Client Housing• Activity Addresses Community• Homeless Prevention• Demonstration of a self-supporting permanent housing environment for clients	
Cost Efficiency	30
<ul style="list-style-type: none">• Cost Per Bed Calculation• Availability of other Financial Resources• Need for EHAP Funds• Non-duplication of Services and Coordination with other organizations	
Bonus points:	5
May be awarded for applications which meet the priorities outlined in this document	
<ul style="list-style-type: none">• Priority 1 may receive a maximum of 5 points• Priority 2 may receive a maximum of 4 points• Priority 3 may receive a maximum of 3 points• Priority 4 may receive a maximum of 2 points	

Be sure to read the instructions that are part of the State form.

Be sure to include all the attachments and exhibits as called for in the instructions.

The VDLB requires one original and 12 copies of the EHAP Round 16 application.

Award Process

All applicants will be notified by mail of the VDLB's funding recommendations to HCD within ten days of the Board's allocation decision. Other interested parties may request notification of the funding decisions by contacting the VDLB. Applicants and other parties may appeal the allocation decisions in accordance with the appeals process described in Section IX of the LESS. Information on the appeals process will be provided to applicants and other interested parties in the funding announcements. Applications, scoring sheets and evaluation notes are part of the public record of the evaluation process and will be made available upon request to the applicants or interested parties. The VDLB funding recommendations are conditional and are subject to HCD review and approval and any appeals. Following the regional grant selection and appeals processes, the VDLB will submit its funding recommendations to HCD for confirmation and contract preparation. State HCD will announce grant awards within 45 days of receipt of the VDLB recommendations. Contracts with grantees will be executed in accordance with HCD's annual published schedule.

Selection of EHAP 16 Grants

The VDLB has determined that emergency shelter, transitional housing and housing vouchers are local funding priorities necessary to maintain and expand the capacity of the regional shelter system. Therefore, minor capital grants and equipment purchases will be a third funding priority for Ventura County's regional allocation of EHAP funds. Such minor capital grants will be limited to a maximum of \$20,000 of this year's allocation under EHAP 16, and may be requested as part of the EHAP 16 process.

Award Notification

Award **recommendations** will be **announced** by the VDLB by **April 25, 2011**. It is anticipated that HCD funding awards and contracts will be made by June 30, 2011. Approved project activities for an Operating Facility grant must commence within sixty (60) days of the effective date of the Standard Agreement and must be completed with fourteen (14) months of the effective date of the Agreement except where noted in the Standard Agreement for winter shelter contracts.

Fund Redistribution

Applicants for Operating Facility Grants under the regional EHAP allocation process will be recommended for funding based on the scoring and ranking process described in section VII of the Ventura County LESS. Applications will be funded in the order of their quality scoring rank in descending order, from the highest to the lowest rated applications. Applicants who are not funded will remain on the ranking list as alternates for funding should State HCD not be able to execute a contract with an agency that was originally recommended for funding. Undistributed award funds will be redistributed to the next eligible applicant on the ranking list.

If there are funds remaining after all eligible applicants have been funded, the VDLB reserves the right to issue a second regional NOFA under the same notification and allocation requirements of

the Ventura LESS. The VDLB may also choose to hold the remaining undistributed funds until the next annual regional NOFA. The VLDB has two years from the date of issuance of the Statewide NOFA to distribute its regional funds. At the end of the two-year allocation term, any county allocation not encumbered will be returned to the State EHAP. Any funds unexpended by grantees who have executed contracts will be disencumbered and returned to the EHAP to be included as part of the next Statewide NOFA. The VDLB must first receive State approval for any redistribution of funds and will consult with the State HCD before undertaking any process to redistribute funds.

VIII. Public Notice Procedures

In order to ensure an open, fair and competitive application process, VDLB will provide adequate public notice of the regional EHAP grant selection process and other VDLB activities. The VDLB will provide a minimum of ten (10) days notice to interested parties of VDLB meetings and hearings. The public notice will include the name, address and phone number of a VDLB member who can provide additional information prior to the meeting. Notice will be provided through mailings, email, newspaper ads and postings, as appropriate for each planned activity.

The VDLB will develop and distribute a regional Notice of Funding Availability (NOFA) and provide required notice to all homeless community service providers, client service agencies and interested parties that EHAP funds have been allocated to the county. When substantial changes to the LESS are made, the VDLB will also invite all interested persons to a public hearing for a presentation, discussion and input on the LESS. The LESS will provide information on regional needs, resources and goals, specified local funding priorities and the competitive grant application and selection process. VDLB will mail the regional NOFA, LESS public meeting notice, notices of technical trainings and public meetings to homeless service providers and other interested parties who have requested information, using the regional master mailing list that VDLB has compiled. The master mailing list has been compiled from mailing lists from the Ventura County Homeless and Housing Coalition and the City of Oxnard Continuum of Care contact sources and includes homeless services providers, non-profit and public social service agencies, concerned civic and community advocacy groups throughout the region, as well as other interested parties. *The VDLB will also provide copies of the NOFA, LESS and EHAP Regulations at the LESS public hearing and Technical Training meeting(s) and also make these documents available upon request. Contact Cathy Brudnicki at 805-485-6288 x 273 or cathy@vchhc.org to request materials.*

IX. Local Appeal Process

The VDLB wishes to ensure an open, fair and competitive process for the grant selection and other regional activities. To this end, the VDLB will affirmatively comply with the requirements of Section 7968 of EHAP Regulations, which allow any applicant or interested party the opportunity to appeal the grant selection activities or other activities of the regional DLB.

Applicants or interested parties wishing to initiate an appeal must submit a written petition for a hearing directly to the VDLB that includes: a) the name, address and telephone number of the petitioner; b) a clear description of each activity disputed and why it is disputed; and, c) a statement of the remedy the petitioner is seeking. **The VDLB must receive the written petition within seven (7) calendar days following** the date that the VDLB makes the final rating and ranking of eligible applications available to the public anticipated to be April 25, 2011. Therefore, **May 2, 2011 would be the final day an appeal would be accepted.** Appeals must be delivered by **5 PM** on that day and must also be delivered electronically to cathy@vchhc.org by the deadline. Upon receipt of a complete petition the VDLB will schedule a hearing within fifteen (15) calendar days following the date of the completed petition. The VDLB will provide the petitioner with written notice of the schedule time and place of the hearing. **Petitions must be mailed to: Ventura DLB c/o Ventura County Homeless & Housing Coalition, 1317 Del Norte Road, Suite 100, Camarillo, CA 93010 and also emailed to cathy@vchhc.org.**

The VDLB will conduct the appeals hearing and will provide the petitioner with an opportunity to be heard and to show cause why the VDLB's grant selection or other activity is disputed and why the remedy sought is appropriate. The VDLB shall make a determination on the petition based on the information available and will respond in writing to the petitioner within seven (7) days following the hearing. The written determination to the petition will include the petitioner's rights to appeal the VDLB decision to the Department of Housing and Community Development for a review of the determination.

X. Grantee Monitoring Procedures

Grantees will be subject to periodic monitoring of their program activities in order to assure compliance with State HCD regulations and Local Board priorities. VDLB monitoring will consist of site visits, review of performance reports and correspondence to HCD, coordination with HCD staff, and formal and informal networking and contacts with other local agencies knowledgeable of the grantee agencies programs and activities.

Site Visits: An initial site visit of the applicant agency will be conducted by VDLB members at the time of the agency's application for EHAP funding. The site visit will be conducted by a subcommittee of the VDLB who will then report its findings to the entire Board. The site visit will include a review of the agency program, administration, fiscal records and general record keeping. A follow-up visit may be conducted during the grantee's contract grant period to review and update the status of the EHAP funded program activities, if necessary. The VDLB will document the site visit and provide a copy of its monitoring report and checklist to State HCD. The VDLB will also report to HCD any failure of the grantee to comply with program regulations and the HCD Standard Agreement.

Review of Performance: The VDLB will request and review copies of the grantees semi-annual narrative reports and requests for disbursements to HCD. VDLB will also review program milestones established in the executed contracts and semi-annual performance reports to HCD. The VDLB will follow-up on any issues and problems that are identified.

Coordination with HCD: DLB will coordinate with State HCD in monitoring and evaluating the performance of regional EHAP grantees. VDLB members will be available to assist HCD staff in securing grant compliance, including execution of the Standard Agreements in a timely manner and subsequent reporting requirements. This assistance may take the form of telephone calls, correspondence and direct face-to-face meetings with grantees, as necessary. The VDLB will also coordinate with HCD and each grantee to receive copies of executed contracts, monitoring and performance reports, correspondence and other information between HCD and the grantees necessary to monitor program performance.

Networking: The VDLB members are involved as participants or Board members on various other agencies such as United Way, the Ventura County Homeless and Housing Coalition and the EFSP distributions committee. They are knowledgeable and aware of the local homeless and service agencies that will likely be grantees under the EHAP. For instance, grantees that are also United Way fund recipients must submit quarterly reports to United Way that VDLB members are aware of and review. Through formal and informal networking contacts, the VDLB will be apprised of problems or issues that might emerge with any of the grantee agencies. VDLB members will take the initiative to follow-up on any issues that may come to their attention.

XI. Capital Development Projects Subject to VDLB Review:

The Ventura Designated Local Board (VDLB) requires that a complete copy of the State application be submitted to the VDLB c/o VCHHC at 1317 Del Norte Road, Suite 100, Camarillo, CA 93010.

Contact Cathy Brudnicki, President VDLB, at 805-485-6288 x 273 for more information or clarification.

Be sure to submit all requirements by the application due date.

Applications will be reviewed and ranked according to the process outlined in this document.

See page 35 for the priorities the VDLB will consider.

Should two applications receive an identical score; a coin toss will result in the subtraction of one point from the coin toss loser's application.

Capital Improvements are limited to those described in sections 7961, 7962 and 7966 of EHAP regulations.

XII. Attachments

- A. Ventura County Designated Local Board Mailing List
- B. Ventura Designated Local Board e-notification list
- C. Application Form
- D. Summary of Regions Awards Prior Funding Rounds
- E. Written Notice of DLB Determination
- F. Most Recent DLB Monitoring Letter
- G. RTE Agreements and Conditions
- H. Copy of Notice(s) and Summary of Public Meeting(s)
- I. Summary of written and oral comments received and VDLB's responses .
- J. Summary of VDLB response to oral and written comments
- K. DLB LESS Checklist

ATTACHMENT A

Master Mailing List

**Ventura County
Designated Local Board**

Alice Madrid
Oxnard Homeless Commission
1127 L St
Oxnard, CA 93033

St Matthews UMC
1360 S. Wendy Drive
Newbury Park, Ca 91320

Yissel Barajas
Reiter Affiliated Companies
300 S. A St #A
Oxnard, CA 93030

Jim White
ARC
5103 Walker Street
Ventura, CA 93003

VCHHC
1317 Del Norte Road
Camarillo, CA 93010

Villa Campesina Corporation
689 New Los Angeles Avenue, #A
Moorpark, CA 93021

Erik Sternad
Interface Children Family Services
1305 Del Norte Road #130
Camarillo, CA 93010

Peggy Rivera
1300 E Pleasant Valley Rd #89
Oxnard, CA 93033

Eileen Tracy
1415 Persimmon Ave
Oxnard, CA 93033

Russ Watson
City of Thousand Oaks
2100 Thousand Oaks Blvd.
Thousand Oaks, CA 91362

Michael Perry
Catholic Charities - Ventura
303 N. Ventura Avenue
Ventura, CA 93001

Rick Pearson
VCCF Special Projects
1317 Del Norte Rd #150
Camarillo, CA 93010

Linda Braunschweiger
LB Associates
5276 Meadowridge Court
Camarillo, Ca 93012

Randy Richardson
City of Camarillo
601 Carmen Drive
Camarillo, CA 93010

Carolyn Briggs
Ventura County Behavioral Health
1911 Williams #200
Oxnard, CA 93030

Cathy Brudnicki
VCHHC
1900 Ferndale Pl
Thousand Oaks, CA 91360

Roy Buckley
All Saint's Episcopal Church
931 Huntswood Way
Oxnard, CA 93030

Karen Burnham
City of Oxnard
300 West Third Street
Oxnard, CA 93030

David Bobardt
City of Moorpark
799 Moorpark Avenue, L#6050
Moorpark, CA 93021

M. Cecilia Cuevas
337 D St.
Fillmore, CA 93015

Curtis Cannon
City of Oxnard
300 West Third Street, 3rd Floor
Oxnard, CA 93030

Murray Rosenbluth
2591 Northstar Cove
Port Hueneme, CA 93041

Terri Wolfe
Help of Ojai
111W Santa Ana
Ojai, CA 93024

Kate Mills
VC Public Health
3147 Loma Vista
Ventura , CA 93003

Rob Bruce
City of Simi Valley
2929 Tapo Canyon Rd
Simi Valley, CA 93063

Al Jones
First California Bank
300 Esplanade Drive #102
Oxnard, CA 93036

Delfina Becerra
County H.S.A.
828 Ventura St. #210
Fillmore, CA 93015

Cindy Cattle
Supervisor Bennett's Office
800 S. Victoria Ave #1900
Ventura, CA 93009

Rev. Jan Christiansen
UU Church of Ventura
5654 Raiston St
Ventura, CA 93003

Dave Fowble
Trophies, Etc
2255 Pleasant Valley Rd
Camarillo, CA 93012

Kenneth Porter
VCBH
1911 Williams Ave #110
Oxnard, CA 93030

Ojai Valley Family Shelter
930 Grand Avenue
Ojai, Ca 93023

Cassie Sorenson
Lighthouse Family Center
150 N. Hayes St. P.O. Box 5545
Oxnard, CA 93031

Howard Rickard
Turning Point Foundation
PO Box 24397
Ventura CA 93002

Brenda Byers
SHORE at WAV
170 S. Garden St.
Ventura, CA 93001

Kay Doyle
1453 Glacier Avenue
Ventura, CA 93003

Paul Drake
P.O. Box 2746
Oxnard, CA 93034-2746

Korrie Chapman
Calvary Community Church
5495 Via Rocas
Westlake Village, CA 91362

Fiona Kilner
Many Mansions
1459 Thousand Oaks Blvd. #C
Thousand Oaks, CA 91362

Jennifer Matos, President
League of Women Voters
PO Box 787
Ventura, CA 93002

Todd Hacker
Rescue Mission Alliance
P. O. Box 5545
Oxnard, CA 93031

Steve Elson
Casa Pacifica
1722 S. Lewis Road
Camarillo, CA 93012

Catholic Charities
402 North A Street
Oxnard, CA 93030

Capt Eric Lo
The Salvation Army
PO Box 752
Oxnard, CA 93032-0752

Patricia Logan
Tender Life Maternity Home
844 E. Thompson Blvd.
Ventura, CA 93001

Pat Esseff
Catholic Charities
303 Ventura Ave
Ventura, CA 93001

Karen Flock
Cabrillo EDC
702 County Square Drive
Ventura, CA 93003

Sheryl Flores
People's Self-Help Housing Corp.
3533 Empleo St.
San Luis Obispo, CA 93401

Linda Henderson
County Human Services Agency
855 Partridge Drive
Ventura, CA 93003

Cassandra Loch
Prototypes
1000 N. Alameda #390
Los Angeles, CA 90012

Norma Juarez
Gabby's Place
222 8th Street
Santa Paula, CA 93060

Betty Eskey
Samaritan Center
P. O. Box 940568
Simi Valley, CA 93094

Rhonda Garcia
Khepera House
105 W. Harrison Avenue
Ventura, CA 93001

Stan Hakes
5th District
800 S. Victoria L#1860
Ventura, CA 93009

Rodney Fernandez
CEDC
702 County Square Drive
Ventura, CA 93003

Rev. Jim Gilmer
847 Navigator Way
Oxnard, CA 93035

Tanya Kellam
211 Ventura County
1305 Del Norte Road
Camarillo, CA 93010

Les Goldberg
Commission on Human Concerns
621 Richmond Avenue
Oxnard, CA 93030

Silvia Chavez
VCOE Special Populations
5189 Verdugo Way
Camarillo, CA 03012

Partners in Housing
Jim White, President
501 - I S. Reino Road
Newbury Park, CA 91320

Efren Gorre
City of Oxnard
241 West Second Street
Oxnard, CA 93030

Donald Todd
Independent Living Resource Center
1802 E. Eastman Ave., St. 112
Ventura, CA 93003

Tony Grey
FIL AM Council-Ventura Cnty
920 Topsail Court
Oxnard, CA 93035-5437

Kathy Jenks
1544 Gridley Road
Ojai, CA 93023

Rosie Craig
RAIN Project
1732 S. Lewis Road
Camarillo, CA 93010

Amy Balchum
Jewish Family Service
857 E. Main Street
Ventura, Ca 93001

David Friedlander
Kids & Families Together
856 E Thompson Blvd
Ventura, CA 93001

Loretta McCarty
Ventura Housing Authority
11122 Snapdragon St
Ventura, CA 93004

David Deutsch
Our Place Safe Haven
536 E Thompson Blvd
Ventura, CA 93001

Caroline Milton
City of Thousand Oaks
2100 Thousand Oaks Blvd
Thousand Oaks, CA 91362

Gary Gray
VC Rescue Mission
125 S. Harrison
Oxnard, CA 93030

Tracy Miller
Many Mansions
1459 E. Thousand Oaks Blvd. #D
Thousand Oaks, CA 91362

Sonja Flores
House Farm workers
117 N. 10th St
Santa Paula, CA 93060

Sandra Thompson
City of Simi Valley
2929 Tapo Cyn Road
Simi Valley, CA 93063

Rob Orth
Project Understanding
P.O. Box 25460
Ventura, CA 93002

Pastor Fernie Franco
Victory Outreach
PO Box 547
Port Hueneme, CA 93044

Claire Hope
Veterans Standdown
1372 El Lazo Ct.
Camarillo, CA 93012

Carolyn Duncan
City of Simi Valley
3855-A Alamo Street
Simi Valley, CA 93063-2100

Executive Director
Candelaria American Indian Council
1650 Palma Drive #101
Ventura, CA 93003

Renee Frumkin
PO Box 940568
Simi Valley, CA 93094

Conejo Valley Winter Shelter
Lutheran Social Services
80 E. Hillcrest Dr. #101
Thousand Oaks, CA 91360

Monica Nolan
County of Ventura
600 Aviation Dr.
Camarillo, CA 93010

Darlene Mees
Lutheran Social Services
80 E. Hillcrest Dr., Ste. 101
Thousand Oaks, CA 91360

Benito Juarez
Services United
1300 W. Gonzalez Rd #102
Oxnard, CA 93030

Julianna Ejeld
Tri-County GLAD
702 County Sq. Dr. #101
Ventura, CA 93003

Mick Baer
Khepera House
105 W. Harrison Avenue
Ventura, CA 93001

Lt. Carlos Juarez
Santa Paula Police Dept.
214 S. 10th St
Santa Paula, CA 93060

Rick Cole
City Manager
501 Poli St.
Ventura, CA 93001

Mark Trinidad
Many Mansions
1459 E. Thousand Oaks Blvd #D
Thousand Oaks, CA 91360

Eunice Koch
League of Women Voters
1094 Driftwood Lane
Ventura, CA 93001

Paula Osterbrink
998 Bright Star Street
Thousand Oaks, CA 91360

Starrett Kreissman
Library Services Agency
800 S. Victoria Avenue
Ventura, CA 93009

Rev. Sam Gallucci
Harbor Church
3100 Preble Ave
Ventura, CA 93003

Grace Magistrale Hoffman
City of Oxnard
300 West Third Street
Oxnard, CA 93030

Chief of Police
Oxnard Police Department
251 South "C" Street
Oxnard, CA 93030

Mike McManus
Ventura County Veterans Services
1701 Pacific Avenue, #110
Oxnard, CA 93033

Janice Ludwig
Redeemer Lutheran Church
2611 Stern Lane
Oxnard, CA 93035

Deacon Ed Mills
425 Citadel Ave
Ventura, CA 93003

Fran McNeil
Food Share, Inc.
4165 Southbank Road
Oxnard, CA 93030

Eileen McCarthy
Calif. Rural Legal Assistance
338 South A Street
Oxnard, CA 93032

Christy Madden
CEO Office L 1940
800 S. Victoria Avenue
Ventura, CA 93009

Jennifer Gomez
TAY Wellness & Recovery
141 W. 5th St # D
Oxnard, CA 93030

Will Reed
Oxnard Housing Dept
435 South D Street
Oxnard, CA 93030

Sal Gonzalez
St Vincent de Paul
323 S. E Street
Oxnard, CA 93036

Al & Joanne Guilin
St Sebastian Church
235 N 9th St
Santa Paula, CA 93060

Joelle Vessels
Interface Family Services
1305 Del Norte Road #130
Camarillo, CA 93010

Rev. Edgar Mohorko
Messiah Foursquare Church
333 West 7th Street
Oxnard, CA 93030

Mel Silberberg
Haverim of Conejo Valley
524 Meadowlark St.
Thousand Oaks, CA 91360

Jose Monzon
HUD LA-CPD
611 West Sixth Street, Suite 800
Los Angeles, CA 90017

Socorro Loez Hanson
Community Action of Ventura
621 Richmond Avenue
Oxnard, CA 93030

Jessica Murray
HELP of Ojai/CAP
108 S. Fox St.
Ojai, CA 93023

Mike Murphy
C.I. Vineyard
1851 Holser Walk #2201
Oxnard, CA 93030

Barry Zimmerman, Director
Human Services Agency
855 Partridge Avenue
Ventura, CA 93003

Rhonda Neuman
Foster Youth I L P
ICFS 1305 Del Norte Rd.
Camarillo, CA 93010

Sinead Chilton
School on Wheels
PO Box 2283
Malibu, CA 90265

Charles T Watson
PO Box 7291
Ventura, CA 93006

Chaplain Larry Modugno
VC Fire Dept
165 Durley Ave
Camarillo, Ca 93010

Jenny Cowart
HomeAid LA/Ventura
30851 Agoura Rd #110
Agoura Hills, CA 91301

Kathleen Wilson
VC Star
PO Box 6006
Camarillo, Ca 93011

Kay Wilson Bolton
Spirit of Santa Paula
123 N. 10th Street
Santa Paula, CA 93060

Major Cheryl Lo
Salvation Army
P.O. Box 541
Oxnard, CA 93032-0541

Beth Sutherland
LUYV
5654 Ralston St
Ventura, CA 93003

Jeff Landis
County H.S.A.
833 Partridge Drive
Ventura, CA 93003

Larry Johnson
152 W. Sidlee Street
Thousand Oaks, CA 91360

Vel Linden
Prototypes Women's Center
2150 N. Victorai Ave
Oxnard, CA 93036

Deacon Jim Robinson
St Paschal Baylon
155 E. Janss Rd
Thousand Oaks, CA 91360

Jeanne Benitez
FOOD Share
4156 Southbank Avenue
Oxnard, CA 93036

Ramsey Jay
Santa Paula Housing Authority
PO Box 404
Santa Paula, CA 93061-0404

Larry Reichardt
Southcoast Fellowship
4050 Market Street
Ventura, CA 93003

Clyde Reynolds
Turning Point Foundation
P.O. Box 24397
Ventura, CA 93002-4397

Tim Hagel
Cief of Police
525 Sespe Ave
Fillmore, CA 93015

Dan Hardy
Ventura Housing authority
995 Riverside Drive
Ventura, CA 93001

Kevin McSweeney
City of Fillmore
250 Central Avenue,
Fillmore, CA 93015-1907

Claudia Harrison
First 5 Ventura County
2580 E. Main St # 203
Ventura, CA 93003

Abigail Honorico
Todd Road Jail
600 S. Todd Road
Santa Paula, CA 93060

Donna Roff
Ventura County Library
651 E. Main Street
Ventura, CA 93001

Stacy R. Swanson
Habitat for Humanity
121 Rice Ave
Oxnard, CA 93030

Prototypes Women's Center
3779 Monarch Lane
Oxnard, CA 93030

Mark Summa
CEO Office, Hall of Administration
800 S. Victoria Ave L1940
Ventura, Ca 93009

Tina Knight
VCCF
1317 Del Norte Road #150
Camarillo, CA 93010-8504

Karol Schulkin
HSA - Homeless Services
1400 Vanguard Drive
Oxnard, CA 93033

Peter Brown
City of Ventura
PO Box 99
Ventura, CA 93002

Romesh N. Gulrajani
Alpha Center
351 Irving Drive
Oxnard, CA 93030

Herbert Sieler
1617 Paseo Castille
Camarillo, CA 93010-9264

Kathy McCann
City of Ojai
P.O. Box 1570
Ojai, CA 93024

Debbie Solomon
City of Simi Valley
3855-A Alamo Street
Simi Valley, CA 93063

Joan Sotiros
Society of St. Vincent de Paul
231 Winston Street
Los Angeles, CA 90013

Meg Kimbell Drewry
800 S. Victoria Ave L#1940
Ventura, CA 93009

Teacher Special Population Program
Ventura Unified School District
255 W. Stanley Avenue
Ventura, CA 93001

Laurie Flack
Deputy Director HSA
855 Partridge Street
Ventura, CA 93001

Pamela Strautman
City of Port Hueneme
250 N. Ventura Rd.
Port Hueneme, CA 93041

Stephen Stuart
City of Santa Paula
P.O.Box 569
Santa Paula, CA 93061

Douglas Tapking
Area Housing Authority of Ventura Co.
1400 W. Hillcrest Dr.
Newbury Park, CA 91320

Rev. Otis Taylor
Victorious Life Ministries
2331 South J Street
Oxnard, CA 93030

Michele Locklear
SA-TLC
155 S. Oak Street
Ventura, CA 93001

Jeff Lambert
City of Ventura
501 Poli St.
Ventura, CA 93002

Joe Gately
Port Hueneme Housing Authority
250 N. Ventura Road
Port Hueneme, CA 93041

Linda Huddle
School on Wheels
83 S. Palm Ave
Ventura, CA 93001

Erik Sternad
Interface Family Services
1305 Del Norte, #130
Camarillo, CA 93010

Jennie Buckingham
Community Development Dept.
PO Box 99
Ventura, CA 93002-0099

George Tillquist
818 Caliente Drive
Ventura, CA 93001

Monica Buckhout
American Red Cross
PO Box 5850
Ventura, CA 93005-5850

Patty Chamness
2027 Glastonbury Rd
Westlake Village, CA 91361

Executive Director
Coalition to End Family Violence
1030 N. Ventura Road
Oxnard, Ca 93030

Suzanne Zimmerman
Ventura County Behavioral Health
1911 Williams Drive
Oxnard, CA 93036

Sherri Sanchez
Interface
1305 Del Norte Rd #130
Camarillo, CA 93010

Susan Englund
United Way of Ventura County
1317 Del Norte Road
Camarillo, CA 93010

Nancy Older
United Way
1317 Del Norte Rd
Camarillo, CA 93010

Capt Bill Finley
Salvation Army
650 S. Petit Ave
Ventura, CA 93004

Maria Collier
Interface
1305 Del Norte #130
Camarillo, CA 93010

Rick Schroeder
Many Mansions
1459 Thousand Oaks Blvd #C
Thousand Oaks, CA 91362

Alex Russell
Many Mansions
1459 Thousand Oaks Blvd #C
Thousand Oaks, Ca 91362

Karen Ingram
2462 Pleasant Way #O
Thousand Oaks, CA 91362

Brenda Davison
RAIN
1732 Lewis Road
Camarillo, CA 93010

Mike McManus
Veterans Service Officer
855 Partridge Drive
Ventura, Ca 93003

Rosa Ramirez
Todd Road Jail Facility
600 S. Todd Road
Santa Paula, CA 93060

Tina McDonald
RAIN
1732 S. Lewis Road
Camarillo, CA 93010

Lynn Oshita
City of Thousand Oaks
2100 Thousand Oaks Blvd
Thousand Oaks, CA 91362

Daryl Yankee
Habitat for Humanity
121 Rice Ave
Oxnard, CA 93036

VC Partnership for Safe Families
PO Box 7306
Ventura, CA 93001

Petra Puls
First 5
2580 E. Main St # 23
Ventura, CA 93001

Randy Richardson
City of Camarillo
601 Carmen Dr
Camarillo, CA 93010

Diana Ortuno
Lutheran Social Services
80 E. Hillcrest #101
Thousand Oaks, CA 91360

Pilar Pacheco
CSUCI
One University Dr
Camarillo, CA 93012

Ann M Sobel
AMS Consulting
11507 Willowood Court
Moorpark, CA 93021

Sal Aguayo
St Vincent de Paul Society
522 E Santa Paula Ave
Santa Paula, CA 93060

Sonia Kroth
County H.S.A.
855 Partridge Drive
Ventura. CA 93003

Mike Mathews
Manna
PO Box 1114
Thousand Oaks, CA 91360

CAUSE
2021 Sperry Avenue #18
Ventura, CA 93003

Meg Kimball-Drewry
CEO Office Hall of Administration
800 S. Victoria Ave L1940
Ventura, CA 93009

Mel Silberberg
524 Meadowrun Street
Thousand Oaks, CA 91360

Kittie Fidermutz
Salvation Army
5924 E. Los Angeles Ave
Simi Valley, CA 93063

Veronica Rubio
Care & Share
5924 E. Los Angeles Ave.
Simi Valley, CA 93063

Tim Hawkins
Community Action of Ventura
621 Richmond Ave.
Oxnard, Ca 93030

Mr. Mike Sedell
City of Simi Valley
2929 Tapo Canyon Road
Simi Valley, CA 93063

Mr. Steve Keuny
City of Moorpark
799 Moorpark Ave
Moorpark, CA 93021

Mr. Jerry Bankston
City of Camarillo
601 Carmen Drive
Camarillo, CA 93010

Mr. Wally Bobkiewicz
City of Santa Paula
970 Ventura Street
Santa Paula, CA 93060

Mr. Tom Ristau
City of Fillmore
250 Central Avenue
Fillmore, CA 93015

Mr. Ed Sotelo
City of Oxnard
300 West 3rd Street
Oxnard, CA 93030

David Norman
City of Port Hueneme
250 N. Ventura Road
Port Hueneme, CA 93041

Mr. Rick Cole
City of Ventura
501 Poli Street
Ventura, CA 93002-0009

Mr. Scott Mitnick
City of Thousand Oaks
2100 Thousand Oaks Blvd.
Thousand Oaks, CA 91362

Mr. Jere A. Kersnar
401 S. Ventura Ave.
PO Box 1570
Ojai, CA 93024

Karen Hartman
CCTO
301 W. Avenida de Los Arboles
Thousand Oaks, CA 91360

Mr. Will Reed
Oxnard Housing Authority
435 S. D Street
Oxnard, CA 93030

Kay Runnion
VCCAR
2350 Wankel Way
Oxnard, CA 93036

Yvonne Gutierrez
El Concilio
301 South C street
Oxnard, CA 93030

Patricia Logan
Tender Life Maternity Home
1584 E. Thompson Blvd.
Ventura, CA 93001-3331

Alice Linsmeir
VC CLUE
2021 Sperry Drive #18
Ventura, CA 93003

Carolyn Tullah
Montecito Bank and Trust
PO Box 2460
Santa Barbara, CA 93120

Barbara Macri-Ortiz
PO Box 6432
Oxnard, CA 93031

Councilmember Neil Andrews
City of Ventura
501 N. Poli Street
Ventura, CA 93001

Councilmember Barbara Williamson
City of Simi Valley
2929 Tapo Canyon Road
Simi Valley, CA 93063

Pam Scott
Daybreak Ministries
PO Box 472
Ventura, CA 93002

Bill Stewart
Probation Agency
800 S. Victoria Avenue
Ventura, CA 93009

Jose-Luis Vasquez
VC H.S.A.,
725 Main Street
Santa Paula, CA 93060

Joyce Wilde
LE Crisis Intervention Team
2101 E. Olsen Road
Thousand Oaks, CA 91360

Sergio Castro
Oxnard Housing Authority
1500 Camino del Sol
Oxnard, CA 93030

Neal Andrews
Ventura City Council
PO Box 1623
Ventura, CA 93002

Edward Moses
Housing Authority-City of Ventura
1122 Snapdragon Street
Ventura, CA 93004

Kay Runnion
VC Coastal Association of Realtors
2350 Wankel Way
Oxnard, CA 93030

Bob Cottle
City of Simi Valley
3855-A Alamo Street
Simi Valley, CA 93063-2102

Kristy Pollard
FOOD Share
4156 Southbank Rd.
Oxnard, CA 93036

Kathleen McCann
City of Ojai
PO Box 1570
Ojai, CA 93024

Jeff Rodriguez
Journey Camarillo
1949 Tiffany St
Camarillo, CA 93010

Sheriff Bob Brooks
800 S. Victoria Avenue
Ventura, CA 93009

Mike Powers, Director
VC Health Care Agency
2323 Knoll Drive
Ventura, CA 93003

Meloney Roy, Director
VC Behavioral Health Dept.
1900 Williams Dr. Suite 200
Oxnard, CA 93036

Chris Stephens, Director
VC Resource Management Agency
800 S. Victoria Ave.
Ventura, CA 93009

VC Probation Agency
800 S. Victoria Avenue
Ventura, CA 93009-3200

Paul Lorenz, Deputy Director
VC Health Care Agency
2323 Knoll Drive #406
Ventura, CA 93003

Chief Bob Roper
VC Fire District
165 Durley Drive
Camarillo, CA 93010-8586

Victoria Jump
Area Agency on Aging
646 County Square Drive
Ventura, CA 93003

Teresa Seeley
Conejo Free Clinic
80 E. Hillcrest Dr. #102
Thousand Oaks, CA 91360

Fred Bauermeister
Free Clinic of Simi Valley
2060 Tapo Street
Simi Valley, CA 93063

Lisa Safaenilli
Westminster Free Clinic
5560 Napoleon Ave
Oak Park, CA 91377

Ms. Minerva Loya
2030 Rhonda Street
Oxnard, CA 93036

Mr. & Mrs. Richard Ensley
2596 McCrea Road
Thousand Oaks, CA 91360

Mrs. Nora Howells
2581 Northshore Lane
Westlake Village, CA 91361

Mark Towne
City of Thousand Oaks
2100 Thousand Oaks Blvd.
Thousand Oaks, CA 91362

Ratan Bhavnani
NAMI
PO Box 1613
Camarillo, CA 93011

Elizabeth Amador
City of Santa Paula
PO box 569
Santa Paula, CA 93060

Silvia Chavez
VCOE
5189 Verdugo Way
Camarillo, CA 93012

Marya Barr
111 Poinsettia Gardens Drive
Ventura CA, 93004

Lisa Chadwick-Peterson
103 W. Carlisle Rd,
Thousand Oaks, CA 91361

Laura Welbourn
VCOE
5189 Verdugo Way
Camarillo, CA 93012

Sylvia Maya
Oxnard Housing Authority
435 South D Street
Oxnard, CA 93030

Mary Gavia-Barajas
Oxnard Housing Authority
435 South D Street
Oxnard, CA 93030

Ken Belden
City of Ventura
501 Poli st
Ventura, CA 93001

Barry Harper
535 Higherest Dr
Newbury Park, CA 91320

Ken Porter
VCBH
1911 Williams Dr #110
Oxnard, CA 93030

Rev. Greg Larkin
St Columba's Episcopal Church
1251 Las Posas Road
Camarillo, CA 93010

Barbara Marquez-O'Neil
70 W. Mission Ave
Ventura, CA 93001

Ami Milla
RCI
PO Box 1934
Camarillo, CA 93011-1934

Don Cole
ACTION
406 Constitution Ave
Camarillo, CA 93012

Janna Minsk
City of Santa Paula
200 S. 10th St.
Santa Paula, CA 93060

Lee Riggan
901 E. Ave. de los Arboles
Thousand Oaks, CA 91360

Debora Schreiber
VSSTF
933 E. Santa Clara St #1
Ventura, CA 93001

David C. Moe
City of Moorpark
799 Moorpark Ave
Moorpark, CA 93021

Frances Prince
Rebuilding Together
509 Dally Drive
Camarillo, CA 93010

Michele Munyon
777 Calle Mandarinas
Thousand Oaks, CA 91360

Beth Hartung
CSUCI Sociology/Anthropology
One University Drive
Camarillo, CA 93010

Julie Moreno
Casa De Vida
PO Box 665
Port Hueneme, CA 93044

Jill Martinez
239 Fir Avenue
Oxnard, CA 93033

Rev. Carolyn Price
740 E. Main St
Santa Paula, CA 93060

Karla Pelletier
The Wide Umbrella
PO Box 834
Simi Valley, CA 93062

John S. Jones
VSSTF
227 Dunning St
Ventura. CA 93003

Larry Miller

Cathy Brudnicki
VCHHC
1900 Ferndale Pl
Thousand Oaks, CA 91360

Kay Doyle
1453 Glacier Avenue
Ventura, CA 93003

Vanessa Hernandez
Hon. Lois Capps
2675 N. Ventura Rd #105
Port Hueneme, CA 93041

Karen Ingram
2462 Pleasant Way #0
Thousand Oaks, CA 91362

Dave Fowble
Trophies, Etc
2255 Pleasant Valley Rd
Camarillo, CA 93012

Carolyn Briggs
Ventura County Behavioral Health
1911 Williams #200
Oxnard, CA 93030

Judy Alexandre
914 Utica Ave
Ventura, CA 93004

Betty Eskey
Samaritan Center
P. O. Box 940568
Simi Valley, CA 93065

Richard Pearson
Project Understanding
P.O. Box 25460
Ventura, CA 93002

Capt Eric Lo
The Salvation Army
PO Box 752
Oxnard, CA 93032-0752

Stacy R. Swanson
Habitat for Humanity
121 Rice Ave
Oxnard, CA 93030

Ami Milla
RCI
PO Box 1934
Camarillo, CA 93011

Michael Perry
Catholic Charities - Ventura
303 N. Ventura Avenue
Ventura, CA 93001

Pam Pecarich
League of Women Voters
PO Box 787
Ventura, CA 93002

Jessica Murray
HELP of Ojai/CAP
108 Fox St.
Ojai, CA 93023

Nancy Lindholm
Oxnard Chamber of Commerce
400 E. Esplanade Dr
Oxnard, CA 93030

Julianna Fjeld
Tri-County GLAD
702 County Sq. Dr. #101
Ventura, CA 93003

Jenny Cowart
HomeAid LA/Ventura
31225 La Baya #209
Westlake Village, CA 91362

Steve McClary
City of Ojai
PO Box 1570
Ojai, CA 93024

Donna Plummer
800 S. Victoria Ave L#1940
Ventura, CA 93009

Caroline Milton
City of Thousand Oaks
2100 Thousand Oaks Blvd
Thousand Oaks, CA 91362

Russ Watson
City of Thousand Oaks
2100 Thousand Oaks Blvd.
Thousand Oaks, CA 91362

Bonnie Weigel
FOOD Share
4165 Southbank Road
Oxnard, CA 93030

Debbie Solomon
City of Simi Valley
3855-A Alamo Street
Simi Valley, CA 93063

Sandra Thompson
City of Simi Valley
2929 Tapo Cyn Road
Simi Valley, CA 93063

Yissel Barajas
Reiter Affiliated Companies
300 S. A St #A
Oxnard, CA 93030

Dan Hardy
Ventura Housing Authority
11122 Snapdragon St #100
Ventura, CA 93004

Clyde Reynolds
Turning Point Foundation
P.O. Box 24397
Ventura, CA 93002-4397

Rick Schroeder
Many Mansions
1459 Thousand Oaks Blvd #C
Thousand Oaks, CA 91362

Douglas Tapking
Area Housing Authority of Ventura Co.
1400 W. Hillcrest Dr.
Newbury Park, CA 91320

Bill Wilkins
Oxnard Housing Authority
435 South D Street
Oxnard, CA 93030

Susan Englund
United Way of Ventura County
1317 Del Norte Road
Camarillo, CA 93010

Jose Gomez
Ventura Housing Authority
995 Riverside Drive
Ventura, CA 93001

Edward Moses
Housing Authority-City of Ventura
11122 Snapdragon Street
Ventura, CA 93004

Maria Collier
Interface
1305 Del Norte #130
Camarillo, CA 9301

Joelle Vessels
Interface Family Services
1305 Del Norte Road #130
Camarillo, CA 93010

Suzanne Zimmerman
Ventura County Behavioral Health
1911 Williams Drive
Oxnard, CA 93036

Peter Brown
City of Ventura
PO Box 99
Ventura, CA 93002

Michael Darden
VC Rescue Mission
234 E 6th St
Oxnard, CA 93030

Bryan MacDonald
Oxnard City Council
300 Wet 3rd St
Oxnard, CA 93030

Carla Castilla
2675 N. Ventura Rd #105
Port Hueneme, CA 93041

Cassie Sorenson
Lighthouse
150 N. Hayes Ave
Oxnard, CA 93030

Mary Stewart
EP Foster Library
651 E. Main St
Ventura, CA 93001

*Jill Forman
PO Box 24249
Ventura, CA 93002-4249*

*Jeanette Borgwardt
2485 Thunderbird Drive
Thousand Oaks, CA 91362*

Attachment B

Ventura Designated Local Board Electronic Notification List

Distribution List Name: VCHHC General

Members:

Aaron Perez	erright@gmail.com
Abigail J. Honorico (abigail.honorico@ventura.org)	abigail.honorico@ventura.org
Adele Fergusson	adelefergusson@yahoo.com
afhsg@netscape.net	afhsg@netscape.net
Al Jones (ajones@fcbank.com)	ajones@fcbank.com
al.guilin@verizon.net	al.guilin@verizon.net
Alex Russell	alex@manymansions.org
alice@vcclue.org	alice@vcclue.org
Amber Todd	amber.todd@ventura.org
Ami Milla	amimilla@hotmail.com
Amy Balchum	jfsventura@sbcglobal.net
Amy Luoma	luoma.amy@gmail.com
Ana Zepeda	anazepeda@msn.com
Andrews, Neal	NAndrews@ci.ventura.ca.us
Anna Chavez	anna.chavez@ventura.org
anne@casareyes.org	anne@casareyes.org
arnold@casareyes.org	arnold@casareyes.org
Barbara Macri-Ortiz	b.macriortiz@verizon.net
Barry harper	jbarryharper@adelphia.net
Barry Zimmerman	barry.zimmerman@ventura.org
Benito Juarez	benjuarez@earthlink.net
Beth Sutherland	LUYVbeth@gmail.com
Bob Ballard	heartsoffire@ureach.com
Brenda Davison	brendadavison@sbcglobal.net
Brenda Davison	brenda.davison@ventura.org
Briglio, Joey	JBriglio@ci.ventura.ca.us
Brown, Greg	GBrown@ci.port-hueneme.ca.us
Bruce Smith	Bruce.Smith@ventura.org
BStaple4d@aol.com	BStaple4d@aol.com
buckhoutm@usa.redcross.org	buckhoutm@usa.redcross.org
cap@helpofojai.org	cap@helpofojai.org
Carlos Ibarrola	carlos@manymansions.org

Caroline Milton	cmilton@toaks.org
Carolyn Briggs	carolyn.briggs@ventura.org
Carolyn Duncan	cduncan@simivalley.org
Carrie Roberts	CarrieRobertsCFRE@msn.com
Cash Sherry	balancenow@hotmail.com
Cassie Sorenson	Cassie.Sorenson@erescuemission.org
Cathy Brudnicki	cathybrudnicki@vcnet.com
cathy@vchhc.org	cathy@vchhc.org
Cheryl Collart	cheryl.collart@ventura.org
Chris Russell	chris.russell@ventura.org
Christine Newman	grantwriter.christine@gmail.com
Christy Madden	Christy.Madden@ventura.org
Chuck Cameron (ccameron@erescuemission.org)	ccameron@erescuemission.org
Cindy Cattle	cindy.cattle@ventura.org
Claudia Harrison	charrison@first5ventura.org
Craig Webb	craig.webb@ventura.org
creynolds@turningpointfoundation.org	creynolds@turningpointfoundation.org
ctwatson@raddingwatson.com	ctwatson@raddingwatson.com
Cuevas, Cecilia (Ventura Coast / Oxnard OY 228)	cecilia_cuevas@ml.com
Dan Allred	dj_allred@yahoo.com
Dan Frederickson	maxboater@gmail.com
Dan Jordan	Dan.Jordan@ventura.org
Daniel Z. Huerta (condordeaztlan13@aol.com)	condordeaztlan13@aol.com
Dave Morse	ds_morse@hotmail.com
Dave Smith	dsmith@vcunitedway.org
daveryan@earthlink.net	daveryan@earthlink.net
David A. Bobardt (dbobardt@ci.moorpark.ca.us)	dbobardt@ci.moorpark.ca.us
David C. Moe II	dmoe@ci.moorpark.ca.us
David Deutsch	davidd51@hotmail.com
David Deutsch	ddeutsch@turningpointfoundation.org
David Harris	dharris@sbjf.org
david@kidsandfamilies.org	david@kidsandfamilies.org
Dawn Dyer	dawn@dyersheehan.com
Deacon Dante Manolo	dantewin@gmail.com
Deacon Jim Robinson	deaconjim@stpascal.org
Debbie Solomon	dsolomon@simivalley.org
Dena C. Jenson	djenson@vccf.org
dhardy@hacityventura.org	dhardy@hacityventura.org
Diana Ortuno	DOrtuno@lsssc.org
Diana Ortuno	dianaortuno43@yahoo.com
Dolores Suarez	dolores.suarez@ventura.org
Donna Plummer	donna.plummer@ventura.org
Doug Green	doug@dhgreen.com
Douglas Tapking (dtapking@ahacv.org)	dtapking@ahacv.org

'Edmund Sotelo'	Edmund.Sotelo@ci.oxnard.ca.us
Elaine Benditson	elaine@manymansions.org
Elisabeth Amador	EAmador@ci.santa-paula.ca.us
ellen@brokawnursery.com	ellen@brokawnursery.com
eric.lo@usw.salvationarmy.org	eric.lo@usw.salvationarmy.org
Erik Sternad	esternad@icfs.org
Feircnom@aol.com	Feircnom@aol.com
Fiona Kilner	fiona@manymansions.org
Fram McNeill	fmcneill@foodshare.com
Frances Prince	fprince@roadrunner.com
Gail Robinson	LOVEPOOKIE@aol.com
George Akrey	openyourarmscharity@yahoo.com
Gerald Arcuri	garcuri@hasc.org
gilmerj@adelphia.net	gilmerj@adelphia.net
Golden, Brad	bgolden@firstam.com
greg.larkin@stcolumbaca.com	greg.larkin@stcolumbaca.com
Gwen Lauterbach (gjl@la-arch.com)	gjl@la-arch.com
homeaidlaven@yahoo.com	homeaidlaven@yahoo.com
housefarmworkers@verizon.net	'housefarmworkers@verizon.net'
Howard Rickard	hrickard@turningpointfoundation.org
info4jc@adelphia.net	info4jc@adelphia.net
J. Barry Harper	jbarryharper@hotmail.com
J.J. Citizen	joeyaqui@hotmail.com
Jackie Treuting	jackie_treuting@hotmail.com
Janet De Prima	jdeprima@ccharities.org
Jeanne Benitez	jbenitez@foodshare.com
Jeff Landis	jeff.landis@ventura.org
Jeff Rodriguez (journeycamarillo@gmail.com)	journeycamarillo@gmail.com
Jeff Specter	jspecter@toaks.org
Jeffrey Greene (jeffreygreene66@yahoo.com)	jeffreygreene66@yahoo.com
Jeffrey Ponting	jponting@crla.org
Jennie Buckingham (jbuckingham@cityofventura.net)	jbuckingham@cityofventura.net
Jennie Pittman	jennie.pittman@ventura.org
Jennifer Gomez	jegomez@pacificclinics.org
Jenny York	virginiarose999highst@yahoo.com
Jill Forman	jillforman@sbcglobal.net
Jill Martinez	jill_martinez@verizon.net
Jill Yang	jill.yang@ventura.org
Jim White	jwhite@arvc.org
Joe Colletti	joecolletti@urban-initiatives.org
Joel Hickenbottom	joel@revoltcollective.com
John Franklin	John@darktodawn.org
John Garcia	kgarcia@foodshare.com
John Mathews	jmathews@atozlaw.com

Jose-Luis Vasquez	Jose-Luis.Vasquez@ventura.org
Joseph Esseff	jesseff@smmcam.org
Joyce Barger	joyce.crosby.barger@gmail.com
Joyinprizn@aol.com	Joyinprizn@aol.com
jsotiros@svdpla.org	jsotiros@svdpla.org
Judy Alexandre	alexandr@westmont.edu
Julianna Fjeld	jfjeld@tcglad.org
Julie Moreno	julie@casadevida.net
Justin Mammen	jmammen@svdpla.org
k spangler	kyspangler@sbcglobal.net
K Spangler	kspangler@ci.fillmore.ca.us
'Karen Burnham'	Karen.Burnham@ci.oxnard.ca.us
Karen Flock (kflock@cabrilloedc.org)	kflock@cabrilloedc.org
karen ingram	ksuingram@earthlink.net
Karl Keller	karlbkeller@gmail.com
Karla Pelletier (kjp@wideumbrella.org)	kjp@wideumbrella.org
Karol Schulkin	Karol.Schulkin@ventura.org
Kate Mills	kate.mills@ventura.org
Kateri Alexander	drkateri@msn.com
Katherine.Fidermutz@usw.salvationarmy.org	Katherine.Fidermutz@usw.salvationarmy.org
Kathleen Morris	kathleenmorris@roadrunner.com
Kathy Long	Kathy.Long@ventura.org
Katie Sandven	ktsandven87@gmail.com
Kay Runnion, Gov't Affairs Director VCCAR	GAD@vchomefinders.com
Kay Wilson-Bolton (kay@readysetskay.com)	kay@readysetskay.com
kdoyle328@sbcglobal.net	kdoyle328@sbcglobal.net
Ken Belden	kbelden@cityofventura.net
Ken Corney	kcorney@ci.ventura.ca.us
Ken Porter	kenneth.porter@ventura.org
Kristin Youngman	kristin@manymansions.org
Kyle Venning	kylev@erescuemission.org
Larry O. Miller	lmiller@vcnet.com
Lauren Bianchi	Lauren.Bianchi@ventura.org
Lauri Flack	Lauri.Flack@ventura.org
Lee Riggan	leeriggan@dock.net
lhtj38@hotmail.com	lhtj38@hotmail.com
Linda Braunschweiger	lbassociates@aol.com
Linda Esparza	lesparza@ccharities.org
Linda Fisher-Helton	lfhelton@ahacv.org
Linda Henderson	linda.henderson@ventura.org
Lisa Chadwick Peterson	reikini@gmail.com
Lisa Mayer	lisam@troop.com
Loretta McCarty	lmccarty@hacityventura.org

Luc Papillon lucpapillon@gmail.com
 Lynn Bullock lbullock@hotmail.com
 Manuel Minjares mminjares@ci.fillmore.ca.us
 Margaret Reyes margaret.reyes@ventura.org
 Margaret Sawyer margaret.sawyer@gmail.com
 Maria Collier MCollier@icfs.org
 maricela@coastalalliance.com maricela@coastalalliance.com
 Marisa Lopez mlopez@vcunitedway.org
 Marissa Mach marissa.mach@ventura.org
 Martha Miller martha.a.miller@sbcglobal.net
 Mary Ann Krause makrause1@msn.com
 Mary Barajas mbarajas@oxnardhousing.org
 Mary Freed mmfreed@yahoo.com
 Mary Stewart mary.stewart@ventura.org
 Mattie Richardson mattielkr@aol.com
 Meg Kimbell-Drewry Meg.Kimbell-Drewry@ventura.org
 Melissa Maxwell-Doherty revmmd@clunet.edu
 Michael Darden (mdarden@erescuemission.org) mdarden@erescuemission.org
 Michael McLean (mikem@ca-vc.org) mikem@ca-vc.org
 Michael Shuman shuman_3@hotmail.com
 Michelle Munyon (michelle.munyon@yahoo.com) michelle.munyon@yahoo.com
 Mike mike@mannaconejo.org
 Miklos "Mick" Baer (mickbaer@kheperahouse.org) mickbaer@kheperahouse.org
 Monica Nolan Monica.Nolan@ventura.org
 MSilber403@aol.com MSilber403@aol.com
 mtowne@toaks.org mtowne@toaks.org
 Nancy Older NOlder@vcunitedway.org
 Nellie Jasso njasso@toaks.org
 Nicholle Gonzalez (ngonzalez@icfs.org) ngonzalez@icfs.org
 Nora Howells mamgunora@roadrunner.com
 Pacheco, Pilar Pilar.Pacheco@csuci.edu
 pastormichelle@verizon.net pastormichelle@verizon.net
 Pat Esseff pesseff@ccharities.org
 Paul Starboard paulilama@aol.com
 Paula Osterbrink (posterbrink@gmail.com) posterbrink@gmail.com
 Paulette Ozar mspesha@yahoo.com
 pbrown@ci.ventura.ca.us pbrown@ci.ventura.ca.us
 Peggy Rivera (pegstr1@yahoo.com) pegstr1@yahoo.com
 Perry, Michael mperry@CCHARITIES.ORG
 Peter Brown pbrown@cityofventura.net
 Petra Puls ppuls@first5ventura.org
 Protodonna@aol.com Protodonna@aol.com
 Rak, John jrak@CCHARITIES.ORG
 randyrichardson@ci.camarillo.ca.us randyrichardson@ci.camarillo.ca.us

Rev. Carolyn Price	uurevclprice@gmail.com
Revis Robinson	revisrobinson@gmail.com
Rick Pearson	rpearson@projectunderstanding.org
Rick Schroeder	rick@manymansions.org
Rob Bruce	rbruce@simivalley.org
Rob Orth	rorth@projectunderstanding.org
Robin Foster (bhg@dslextreme.com)	bhg@dslextreme.com
Rod Womer	rwomer@verizon.net
Rodney Fernandez	rfernandez@cabrilloedc.org
Romesh Gulrajani	rgoxn@yahoo.com
Ron Perry	rperry@crla.org
rory@tech-styles.net	rory@tech-styles.net
Rose Schultz	rlschultz@aol.com
Rosie Craig	Rosie.Craig@ventura.org
Russ Watson	rwatson@toaks.org
Samaritan Center	thesamaritancenter@yahoo.com
Sandra Thompson	STHOMPSO@ci.simi-valley.ca.us
senglund@vcunitedway.org	senglund@vcunitedway.org
Shannon Nash	snash@simivalley.org
Shatony Sargeant	shatony75@gmail.com
Shawna Atchison	shawna.atchison@ventura.org
Shelli Locklear (Michele.locklear@usw.salvationarmy.org)	Shelli.locklear@usw.salvationarmy.org
Silvia Chavez	SChavez@vcoe.org
Silvia Rodriguez	srodriguez@cabrilloedc.org
Socorro Lopez-Hanson (socolrolh@ca_vc.org)	socolrolh@ca-vc.org
Sommer Barwick	SBarwick@simivalley.org
Sonia Kroth	sonia.kroth@ventura.org
Sonja Flores	housefarmworkers@verizon.net
Stacy Swanson	stacys@habitatventura.org
Stephanie Mercer	mercerc@callutheran.edu
Steve Ebbinga	stevee@erescuemission.com
Steve Graham	evetsmahargw@gmail.com
Steve Lattimore	lattimor@humnet.ucla.edu
Susan Lacey	lacey4kids@aol.com
Susana Lemos	slemos@oxnardhousing.org
Suzanne Zimmerman	Suzanne.Zimmerman@ventura.org
Suzie Bornhauser	suziehost@msn.com
swhite@ci.ventura.ca.us	swhite@ci.ventura.ca.us
Tanya Kellam	tkellam@icfs.org
Teresa Rochester	trochester@venturacountystar.com
tfish@megawestern.com	tfish@megawestern.com
Tim Hawkins (timh@ca-vc.org)	timh@ca-vc.org
Tina McDonald	tina.mcdonald@ventura.org

Tina Rasnow	tina.rasnow@ventura.courts.ca.gov
tknight@vccf.org	tknight@vccf.org
Todd Hacker	thacker@erescuemission.org
Tom McLaughlin	t.mclaughlin11@verizon.net
Toni Plume	toni@manymansions.org
Tracy Miller	tracym@manymansions.org
trofeezdf@aol.com	trofeezdf@aol.com
Vanessa Hernandez	vanessa.hernandez@mail.house.gov
Vel Linden	contactvellinden@yahoo.com
'Will Reed'	Will.Reed@ci.oxnard.ca.us
William Finley	william.finley@usw.salvationarmy.org
Yissell Barajas	yissel.barajas@berry.net
yobriz@glyphix.com	yobriz@glyphix.com
Yvette	yvette@StPaschal.org
Yvonne Gutierrez	ygutierrez@elconcilioventura.org
Zora Kirby	zora.kirby@verizon.net

Attachment C
DLB Application with Certifications

Department of Housing and Community Development
Emergency Housing and Assistance Program (EHAP) Round 16

APPLICATION FOR LOCAL BOARD DESIGNATION

Instructions: All local organizations seeking designation as a Local Board (DLB) to make Operating Facility Grant recommendations for EHAP Round 16 must complete this application and return it to the Department by 5:00 PM, Thursday, January 6, 2011. Organizations have the option of applying for designation as a Local Board for either a one- or two-year term.

For EHAP Round 16, no organizations will be certified as Responsible Technical Entities (RTE) for the purpose of making Capital Development Grant recommendations. Organizations seeking Capital Development funds are encouraged to apply to the Department's EHAP Capital Development (EHAPCD).

Please refer to sections 7952 and 7953 of the EHAP Regulations for information on the DLB designation process. If you have additional questions, please contact Ms. Heidi Lovitt, EHAP Representative, at (916) 322-7557.

I. Name & Mailing Address of Local Organization:

Ventura County Homeless & Housing Coalition

1317 Del Norte Road, Suite 100

Camarillo, CA 93010

II. Contact Information of Local Organization:

Chairperson: Cathy Brudnicki

Telephone: 805-485-6288 x273 Fax: 805-241-9292

E-Mail: cathy@vchhc.org

Alternate Contact: _Susan Englund_____
Title: Chair, VCHHC Board of Directors_____
Telephone: 805-485-6288 x226_____ Fax: _805-485-4845_____
E-Mail: senglund@vcunitedway.org_____

Department of Housing and Community Development
Emergency Housing and Assistance Program (EHAP) Round 16

APPLICATION FOR LOCAL BOARD DESIGNATION

III. Counties (Regional Boundaries) to be Covered under this DLB Application:

Ventura County

IV. DLB Term: (Select One):

- One-year Term
 Two-year Term

V. DLB Membership: Attach a DLB Roster, include the following:

- Each Board Member's Name;
- Each Board Member's Organizational Affiliation;
- Each Board Member's Mailing Address; and
- Each Board Member's Telephone and Fax Number.

**VI. DLB Membership Represents Interests of Local Community in the following ways:
(Select All That Apply)**

- Shelter Providers
 Local Funding Agencies
 Public Officials
 Private Industry
 Mental Health Groups
 Law Enforcement
 Courts
 Planning Agencies
 Social Services
 Homeless Advocates
 Other: _____

- **Include a brief explanation of each Board Member's experience and expertise relevant to EHAP activities.**

Department of Housing and Community Development
Emergency Housing and Assistance Program (EHAP) Round 16

APPLICATION FOR LOCAL BOARD DESIGNATION

VII. PUBLIC NOTICE: (Select All That Apply)

- Public Notice has been given;
 - Public Notice invited the public to submit comments to the Department of Housing and Community Development (HCD);
 - Public Notice was provided through publication in at least one newspaper of general circulation in each County represented by this application;
 - Public Notice was mailed to all interested parties;
 - Public Notice provided the name, address, and telephone number of a person the public can contact for further information;
 - Public Notice provided the public with 30 days within which to submit comments to HCD about the application; and
 - 30-Day Comment Period within Public Notice began the day after the notice was mailed or the day after the notice was published, whichever is later.
- **Include proof of publication and documentation that supports each item checked above.**

VIII. THE DLB CERTIFIES:

- It accepts responsibility for the distribution and re-distribution of funds allocated to the region;
- It will monitor grantee performance;
- It will comply with all requirements of the EHAP regulations;
- It will provide any data or information required by HCD for the evaluation of the performance of the DLB; and
- It will comply with and enforce the conflict of interest restrictions set forth in subsection 7953 (f) of the EHAP regulations.

Signature of Chairperson

Date

OR

Signature of Other Authorized Representative Date

Print Name & Title of Other Authorized Representative

Attachment D
Application Forms

**The Ventura Designated Local Board will use the Statewide Application Form
for EHAP Round 16.**

**Forms are available on the HCD website (www.hcd.ca.gov) or by contacting
Cathy Brudnicki, Chair, Designated Local Board
805-485-6288 x 273 or cathy@vchhc.org**

**The Ventura County Designated Local Board requires that one original
application be submitted in a binder with 12 copies.**

See the instructions on pages 38-40 for details.

Attachment E

Summary of Prior Regional Awards

2002:

RAIN Project \$50,000
Winter Warming Shelter \$50,000
Salvation Army TLC \$50,000
Commission on human Concerns Collaborative Application \$50,000
Turning Point Foundation \$17,057

2003:

Winter Warming Shelter \$30,000
Turning Point Foundation \$20,960

2004:

Turning Point Foundation \$30,000
Winter Warming Shelter \$25,526

2005:

Turning Point Foundation \$30,000
Winter Warming Shelter \$25,526

2006:

Turning Point foundation \$30,000
Winter Warming Shelter \$27,252

2007:

Turning Point Foundation \$30,000
Winter Warming Shelter \$27,590

Attachment F

Written Notice of DLB Determination

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

1000 Third Street, Suite 390-4
P O Box 952054
Sacramento, CA 94252-2054

(916) 322-1560

FAX (916) 327-6660

January 20, 2011

Ms. Cathy Brudnicki
Ventura County Homeless & Housing Coalition
1317 Del Norte Road, Suite 100
Camarilla, CA 93010

Dear Ms. Brudnicki:

I am pleased to inform you that the Ventura County Homeless & Housing Coalition Program's Application for Local Board Designation under the Emergency Housing and Assistance Program (EHAP) Operating Facility Grants has been approved for a two-year term. Your Designated Local Board (DLB) status is effective beginning with the EHAP Round 16 Notice of Funding Availability (NOFA) expected to be released on January 20, 2011. The Ventura County Homeless & Housing Coalition Program DLB is approved to represent Ventura County only and is expected to receive an allocation of approximately \$90,081.

Your DLB's Local Emergency Shelter Strategy (LESS) should now be updated, amended or, where appropriate, prepared pursuant to EHAP regulations 7955 and 7956. The deadline for LESS submission is no later than 5:00 p.m., February 17, 2011. To assist you with this process and ensure that your LESS submission is complete, please refer to the enclosed LESS Checklist. In addition, please refer to the enclosed EHAP DLB Annual Calendar for critical dates and events affecting EHAP Round 16. Upon receipt of your LESS, and in accordance with EHAP regulations 7956 (c) through 7956 (i), HCD will review your submission and notify you in writing, under separate cover, of its LESS determination. At such time as your LESS submission is approved, your agency should then immediately initiate its Regional NOFA and Application/Grant Selection process.

HCD looks forward to working with you through this EHAP Operating Facility Grants funding cycle. If you need further assistance, please contact Ms. Heidi Lovitt, EHAP Representative, at (916) 322-7557 or hlovitt@hcd.ca.gov, or me directly at (916) 322-0643 or twithrow@hcd.ca.gov.

Sincerely, -

Tracey Withrow, Program Manager
Emergency Housing and Assistance Program
Enclosures

Attachment G

Most Recent DLB Monitoring Letter

N/A

Attachment H
RTE Agreements and Conditions

N/A at this time.

Attachment I

Copy of Notices and Summary of Public Meetings

This LESS was discussed at a public hearing in September 2008. At that time, three pages comments and corrections were included in Attachment C.

This current version of the LESS has been updated with data from the 2010 Homeless Persons Count; surveys conducted by the Ventura County Homeless & Housing Coalition; 2010 data on rents and housing prices provided by Dyer-Sheehan Associates and by data delivered by Jamshid Damooei PhD, Professor of Economics at California Lutheran University in the 2011 State of the Region Report for the Ventura County Civic Alliance.

Other changes in the document from the 2008 version are the due dates for Round 16.

Since the only changes in the document are data and dates there was no public hearing on the funding priorities and process by which funds would be awarded. These remain unaltered.

Ideally, we would have wanted to have a public hearing before submitting this LESS. However, a short lead time between the issuance of the NOFA on January 20, 2011 and the due date for this document coincided with the need to enumerate homeless persons during the last 10 days of January as required by HUD. The workload involved in the homeless count and other previously scheduled commitments made it impossible to schedule and conduct a public hearing before February 17.

Attachment J

Summary of oral comments received during public meetings

None for this update

Attachment K

Summary of VDLB response to written and oral comments

No written or oral comments were received for this update of the LESS.

Attachment L
Designated Local Board
LESS Checklist

